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3 March 2015

A meeting of the **OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 11 MARCH 2015** at **2:00 PM**.

AGENDA

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Oban, Lorn and the Isles Community Planning Group - 10 December 2014
(Pages 1 - 8)
4. **AREA COMMUNITY PLANNING GROUP REVIEW**
 - (a) Terms of Reference and Future Working
Report by Area Governance Manager (Pages 9 - 18)
 - (b) Revised Membership
Report by Area Governance Manager (Pages 19 - 22)
 - (c) SOA: Local
Reports by Area Governance Manager (Pages 23 - 64)
 - (d) SOA: Local Supplementary Information
Reports by Area Governance Manager (Pages 65 - 86)
5. **REVISED COMMUNITY PLANNING STRUCTURE (ARGYLL AND BUTE)**
Update by Community Planning Manager

6. HIGHLIGHTS FROM CPP MANAGEMENT COMMITTEE

- (a) Consideration of Outcome 5: (People Live Active, Healthier and Independent Lives)
Physical Activity update by the Health Improvement Team (Pages 87 - 100)

7. OUTCOME 2 - WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

- (a) Consideration of SOA: Local and Supporting Information
- (b) Scottish Water
Presentation by Scottish Water Regional Communities Manager (Pages 101 - 106)
- (c) Community Broadband Scotland
Report by Campbell Cameron, Community Broadband Scotland (Pages 107 - 108)
- (d) Local Development Plan Adoption & Implementation Update
Report and Presentation by Development Policy Manager (Pages 109 - 112)

8. OUTCOME 6 - PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

- (a) Consideration of SOA: Local and Supporting Information
- (b) Police Scotland
Verbal update by Police Scotland Representative
- (c) Scottish Fire and Rescue
Verbal update by Scottish Fire and Rescue Representative

9. STANDING ITEM - HEALTH AND SOCIAL CARE INTEGRATION (OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES)
Report by Integration Project Manager (Pages 113 - 118)

10. DATE OF NEXT MEETING

OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP

Contact: Danielle Finlay, Senior Area Committee Assistant – 01631 567945

**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held
in the CORRAN HALLS, OBAN
on WEDNESDAY, 10 DECEMBER 2014**

Present: Councillor Roddy McCuish (Chair)
Councillor Elaine Robertson Councillor Neil MacIntyre

Attending: Malcolm MacFadyen, Argyll and Bute Council
Shirley MacLeod, Argyll and Bute Council
Lorna Elliott, Argyll and Bute Council
Laura MacDonald, Argyll and Bute Council
Peter McLaren, Argyll and Bute Council
Chief inspector Marlene Baillie, Police Scotland
Campbell Cameron, Community Broadband Scotland
Marri Malloy, Chair of Oban Community Council
Jessie MacFarlane, Oban Community Council
Kate Winton, Oban Community Council
Duncan Martin, Oban Community Council
Kieran Green, Oban Community Council
Andrew Venard, Oban Community Council
Shona MacKenzie, Oban Community Council
Murdo MacKenzie, Oban Community Council
Ken MacColl, Oban Community Council
Rodger Ashwood, Connel Community Council

1. WELCOME AND APOLOGIES

Apologies were received from:

Councillors Mary-Jean Devon, Alistair MacDougall, Iain MacDonald, Iain MacLean and Duncan MacIntyre.
Glenn Heritage, Argyll Voluntary Action
Alison McGrory, NHS Highland
Donald Campbell, Tiree Community Council
John Kerr, Glenorchy and Innishail Community Council
Margaret Adams, Ardchattan Community Council
Scottish Fire and Recue as an organisation

The Chair ruled and the Committee agreed to take the agenda items out of sequence in order to facilitate Officers to allow them to leave the meeting early due to bad weather conditions.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. NEW OBAN HIGH SCHOOL

A report updating the Area Community Planning Group on the schools redevelopment project to build a new Oban High School was considered.

Decision

The Group noted the position in regard to the:

- Overall project programme;
- Appointment of Morrison Construction as Tier 1 Building Contractor;
- Site layouts and floor plans;
- Pre-Application Consultation (PAC); and
- Project communication strategy.

(Ref: Report by Head of Facility Services dated 10th December 2014, submitted).

4. MINUTES - OBAN, LORN AND THE ISLES COMMUNITY PLANNING GROUP - 10 SEPTEMBER 2014

The Minutes of the Oban, Lorn and the Isles Community Planning Group held on 10th September 2014 were approved as a correct record.

5. ISSUES RAISED BY COMMUNITY COUNCILS

There were no issues raised by Community Councils.

6. COMMUNITY COUNCIL BY-ELECTIONS UPDATE

A report updating partners on the membership of Community Councils in Oban, Lorn and the Isles following the annual Community Council by-elections was considered.

The Chair congratulated all the new elected Community Councillors who were present at the meeting.

Decision

The Community Planning Group noted that the 2014 annual by-election had taken place and as a result 16 new Community Councillors had been elected to serve on 5 different Community Councils in the area.

(Ref: Report by Area Governance Officer dated 14th November 2014, submitted).

7. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE MEETING - HIGHLIGHTS

The group considered a report outlining the highlights from the Argyll and Bute Community Planning Partnership Management Committee meeting held on 31 October 2014.

Decision:

The Group noted the Community Planning Partnership Committees highlights from their meeting on 31st October 2014.

Councillor Roddy McCuish left the meeting at this point and Councillor Elaine Robertson took the Chair.

8. AREA GOVERNANCE REVIEW REPORT

The group considered an update on the progress of the current Area Community Planning Group Terms of Reference and Membership Review.

9. AREA COMMUNITY PLANNING GROUP - TERMS OF REFERENCE

The group considered a report advising that the draft Terms of Reference (TOR), including the comments made by the Area CPG's during the September round of meetings, were approved by the CPP Management Committee on 31 October 2014. The report outlined the timeline for the reviewed governance arrangements coming into force.

Decision

The Community Planning Group noted that the review process is in its final stage and that the revised governance arrangements are expected to come into force during the March 2015 round of meetings. It was noted that a new chair and vice chair would be appointed at this stage in the process.

(Ref: Report by Community Governance Manager dated 10th December 2014, submitted).

(a) AREA COMMUNITY PLANNING GROUP MEMBERSHIP

A report outlining the proposed initial membership of the group, with it being identified that the membership will continue to be reviewed on a regular basis by the Area Community Planning Group and that there is a provision for additional organisations to join the group at a later date to accommodate local circumstances, was considered.

The group discussed the level of representation by Community Councils on the CPG. It was felt that all the community councils in the area should have the opportunity to comment on this matter and the group therefore requested that the report be circulated to all community councils for consideration.

It was also noted that community development trusts have an important role to play and that an appropriate way to facilitate their representation on the group required further development.

Decision

1. The Group agreed to issue invitations to join the Area Community Planning Group to all the organisations listed in the proposed initial membership list; and
2. The Community Governance Manager agreed to circulate the membership list to all Community Councils and Third Sector Partnerships for comment on potential membership of the CPG .

(Ref: Report by Community Governance Manager dated 10th December 2014, submitted).

10. SOA LOCAL DEVELOPMENT ACTION PLAN PHASE 2 UPDATE

A report updating the Area Community Planning Group members on progress relating to the development of the SOA Local: Oban, Lorn and the Isles, was considered. A skeleton draft of the SOA Local: Oban Lorn and the Isles was tabled at the meeting and members were advised that invitations to participate in a workshop to review the completed draft SOA Local would be circulated shortly.

Decision

The Area Community Planning Group noted the report and findings of the focus group.

The Chair thanked the Community Governance Manager for all her hard work over the last 6 months in pulling this information together.

(Ref: Report by Community Governance Manager dated 10th December 2014, submitted).

11. OUTCOME 6. PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) POLICE SCOTLAND

Chief Inspector Baillie from Police Scotland updated the Group on the current staffing situation, she advised that they have successfully filled a Sgt post in Mull and that an advert will be going out for a post in Dalnally which then leaves the force fully staffed in the Oban, Lorn and the Isles area. She spoke about the recruitment launch which will be taking place in January next year where they will also be looking for Special Constables and advised that Inspector Julie McLeish would be leading on this.

She advised that Police Scotland will be looking at the safety of women and children over the festive safety campaign, where preparation has begun in Officers visiting victims to make sure they have the support they need. She confirmed that there has been a decrease in domestic violence in the area and the detection rates are the highest in Scotland.

Chief Inspector Baillie spoke about the vulnerable group scheme

where they are working closing with Trading Standards and aiming to tackle white van men and no cold calling incidents.

She advised that the serious crime stats have risen but common assaults have decreased by 5.9% with a detection rate on 88.9%. She confirmed that disorder and anti-social behaviour stats have also decreased.

She spoke about the Shop a Dealer Campaign which is currently underway where they have intelligence on the town with the community working together to tackle this issue, where they can they get a warrant. She advised that Police Scotland have been working in partnership with ACHA, WHHA and the Substance Misuse Group and they have been entering licensed premises and providing cocaine wipes to help Licence Holders with the drug problem in the area.

She advised that there has been a positive decrease in the number of fatalities and road accidents with an increase in pro active working on, speeding and dangerous driving.

Chief Inspector Baillie finished off by updating the Group on the Multi-Agency Group which was set up with the Police, Roads Department, Transport Scotland and BEAR Scotland to help the flow of traffic and for a diversionary route to be available in the case of an accident, she advised that unfortunately this task was not as simple and straight forward as they thought and that the Group is no further forward. She confirmed that they are currently working on improving the signage and communication.

The Group noted the information provided.

Councillor McCuish returned to the meeting and took the Chair.

(b) SCOTTISH FIRE AND RESCUE

Due to the weather conditions, no one from Scottish Fire and Rescue could attend the meeting but a briefing paper was received from Martin Hill and the Senior Area Committee Assistant agreed to distribute this round members of the Community Planning Group.

(c) HIGHLIGHT/EXCEPTIONS REPORT - OBAN, LORN AND THE ISLES COMMUNITY SAFETY FORUM

A report providing the Area Community Planning Group members with bullet point highlights of matters discussed at the Oban, Lorn and the Isles Community Safety Forum held on 26th November 2014, was considered.

Decision

The Group noted the highlighted points which were discussed at the Oban, Lorn and the Isles Community Safety Forum on 26th

November 2014.

(Ref: Report by Community Safety Coordinator dated 10th December 2014, submitted).

12. OUTCOME 2. WE HAVE INFRASTRUCTURE THAT SUPPORTS SUSTAINABLE GROWTH

(a) ROADS AND COASTAL EROSION

Unfortunately Tiree Community Council could not attend the meeting for this item but the Chair advised that he has agreed with the Head of Roads and Amenity Services to go to Tiree in the new year with all ward 4 Members to look at the roads and meet with Tiree Community Council.

(b) COMMUNITY COUNCIL COMMUNITY BROADBAND SCOTLAND

Campbell Cameron from Community Broadband Scotland gave a presentation to the Community Planning Group, outlining the proposed delivery plan for superfast Broadband to the most rural and remote areas of Argyll and Bute and highlighted the transformation this will have on how those communities live, learn and work.

He advised that Oban would be connecting very soon and in the first quarter of 2015, Benderloch, Taynuilt, Balvicar, Connel, Dalmally and Kilmelford would be connecting.

Decision

The Group noted the information provided and the Chair thanked Campbell for his informative presentation.

(Ref: Presentation by Campbell Cameron, Community Broadband Scotland dated 10th December 2014, submitted).

(c) CALMAC TIMETABLES 2014/15

This item was removed from the agenda.

13. OUTCOME 5. PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES

(a) NHS HIGHLAND - MENTAL WELLBEING

This item has been deferred to the March 2015 Community Planning Group meeting.

(b) MULL HEALTH ISSUES

Car Gomm Overnight Service

A report advising the Area Community Planning Group on the

situation following the withdrawal of the Carr Gomm Overnight Service on Mull, was considered.

Decision

The Group noted the contents of the report.

(Ref: Report by Interim Service Manager (Resources) dated 10th December 2014, submitted).

Bowman Court Progressive Care Centre

A report advising the Area Community Planning Group on the range of initiatives taken and to be taken in relation to the service at Bowman Court was considered.

Decision

The Group noted the contents of the report and the range of issues associated with Bowman Court.

(Ref: Report by Interim Service Manager (Resources) dated 10th December 2014, submitted).

The Chair had advised Caroline Henderson of NHS Highland that she did not need to attend the meeting to speak to her report on Tobermory Out of Hours Service but to come back to a future meeting if any problems arise.

(c) HEALTH AND SOCIAL CARE INTEGRATION

The group considered a report outlining the implementation of new arrangements to meet statutory duties and responsibilities that will shape the future delivery of Health and Social Care in Argyll and Bute, as outlined within the Public Bodies (Joint Working) (Scotland) Act 2014. The Area Governance Manager advised that there would be an update report on the progress of the Health and Social Care Integration at each future meeting of the CPG.

Decision

The Group noted the contents of the report.

(Ref: Report by Joint Project Manager – Integration dated 10th December 2014, submitted).

(d) ARGYLL VOLUNTARY ACTION

Unfortunately Glenn Heritage from Argyll Voluntary Action could not attend the meeting due to weather conditions but the Group noted the report she provided.

14. OUTCOME 3. EDUCATION, SKILLS AND TRAINING MAXIMISES OPPORTUNITIES FOR ALL

(a) HMI INSPECTION OF OBAN HIGH SCHOOL

A report updating the Area Community Planning Group on the recent Education Scotland Inspection visit of the learning community surrounding Oban High School, was considered.

Decision

The Group noted the report and the findings of the inspection team.

(Ref: Report by Community Development Officer dated 10th December 2014, submitted).

15. OUTCOME 1: IN ARGYLL AND BUTE THE ECONOMY IS DIVERSE AND THRIVING

(a) BUSINESS GATEWAY

The Community Governance Manager spoke on a report regarding Business Gateway and provided the Area Community Planning Group with leaflets with sources of funding and existing Business Growth Grant.

Decision

The Group noted the information provided.

(Ref: Report by Business Advisor dated 10th December 2014, submitted).

16. AOCB

There was no other business discussed.

17. DATE OF NEXT MEETINGS

The date of the next Area Community Planning Group meeting will be held on Wednesday 11th March 2015 at 2pm in the Corran Halls, Oban.

The Group had a discussion on the new programme of meeting dates for 2015/16 and it was agreed that the Community Governance Manager would email proposed dates/times to the Group and ask for feedback before the March meeting.

Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles
Area Community Planning Group****11th March 2015****Agenda Item**

Area Community Planning Group Terms of Reference and Future Ways of Working

1. Purpose

- 1.1 The purpose of this report is to give update on the progress of the development of Area Community Planning Group (Area CPG) Terms of Reference (TOR) and future ways of working, and to ask the Area CPG to agree and adopt these.

2. Recommendations

2.1 Area CPG members are requested to:

- Agree and adopt the revised Terms of Reference submitted in this report
- Nominate and elect a Chair and Vice Chair for the Oban, Lorn and the Isles CPG, and agree that they take up these posts with effect 1st April 2015
- Agree the revised meeting schedule and dates submitted in this report
- Agree to incorporate a pre agenda meeting into the administration process for the Area CPG
- Agree that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

3. Background

- 3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

- 4.1 The draft Terms of Reference, including the comments made by the Area CPGs during the September round of meetings, was approved by the CPP Management Committee on the 31st of October 2014. They were also considered and agreed by the Argyll & Bute Policy & Resources Committee on the 18th of December. A copy of the approved draft has been included at Appendix 1.
- 4.2 Changes made to the Terms of Reference include changes to the membership of CPGs (which is the subject of a separate report to this meeting) and to the chairmanship of the group, whereby the Chair and Vice Chair of the Area Community Planning group will be elected by the members of the group, and will be appointed for a period of two years. Nominations for the Chair and Vice Chair positions will be proposed by Area Community Planning Group members; each member will have one vote and a simple majority vote will determine the outcome of the election process. Members of the group are therefore asked to nominate and elect a Chair and Vice Chair of the group at this meeting, in accordance with this detail in the Terms of Reference.
- 4.3 In order to provide focus for meetings on the SOA: Local (subject of another report to this meeting) and facilitate effective discussions around local issues in the SOA: Local, it has been agreed to amend the cycle of meeting dates for Area Community Planning Groups such that they will meet half way between the programmed meetings of the CPP Management Committees. To that effect members are asked to agree that the meeting dates for the Oban, Lorn and the Isles Area CPG will be:

Thursday 21st May 2015 in the Corran Halls, Oban (Time TBC)

Thursday 27th August 2015 in the Corran Halls, Oban (Time TBC)

Thursday 19th November 2015 in the Corran Halls, Oban (Time TBC)

Thursday 18th February 2016 in the Corran Halls, Oban (Time TBC)

There will be two main aspects to linking CPP Strategic to Local ; ongoing dialogue through meaningful agendas, and annual review of actions towards outcomes and indicators. Each Area Community Planning Group agenda will therefore focus on the 2 Outcomes discussed at the previous CPP Management Committee meeting, considering the main points of discussion and focusing on local trends/ implications for their area. The agenda will also focus on the 2 Outcomes which will be the focus of the forthcoming CPP Management Committee meeting, concentrating on the local dimensions to these, highlighting good practice and partnership working at local level, work that is being taken forward locally to address gaps and opportunities, and raising any concerns to the

Management Committee in relation to existing work, gaps or opportunities.

- 4.4 As part of the work in developing agendas which have focus on specific Outcomes in the SOA, and to ensure effective linking of strategic community planning to local groups, it is proposed that a pre agenda meeting is incorporated into the administrative process for Area CPGs. This will assist the Chair and Vice Chair of the CPG, in partnership with the Chair or Vice Chair of the Area Committee, to proactively develop a meaningful agenda for the forthcoming CPG meeting and to be able to request such information in relation to agenda items as they feel would be useful to the group.
- 4.5 As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

5. Conclusions

- 5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

6.0 SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Tel 01369 707134

Supplementary Papers

Appendix 1- Area Community Planning Groups Terms of Reference

Appendix 1

Argyll and Bute Community Planning Partnership

Terms of Reference: Oban, Lorn & the Isles Area Community Planning Group

The Oban, Lorn and the Isles Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership

It is an unincorporated partnership of agencies and organisations with membership drawn from the public sector, third sector, private sector, community organisations and partnerships that have an interest in Oban, Lorn and the Isles.

Purpose

Argyll & Bute is a large and diverse area. Communities inevitably have different issues even within the overall umbrella of a community plan for the whole area.

Area Community Planning Groups are the vehicle to ensure that there is effective community planning delivery at a local level by:

- Acting on behalf of the Full Community Planning Partnership via the Management Committee to oversee the implementation of Localised Delivery Plans which contribute to the delivery of the Single Outcome Agreement /Community Plan
- Acting on behalf of the community to ensure that local concerns and priorities are highlighted to the Full Community Planning Partnership via the Management Committee.

Role

The role of the Oban, Lorn and the Isles Area Community Planning Group is to:

- Oversee the implementation of the Localised Delivery Plan for Oban, Lorn and the Isles
- Encourage effective working across community planning partners at an area level
- Act as a conduit to ensure that local priorities are met and local issues addressed

Remit

The Oban, Lorn and the Isles Area Community Planning Group has the authority to:

- contribute to the development of a Localised Delivery Plan for Oban, Lorn and the Isles
- monitor progress of the Localised Delivery Plan with regard to the agreed outcomes on what is being done within Oban, Lorn and the Isles
- provide the scrutiny role for the Full Community Planning Partnership within Oban, Lorn and the Isles
- consider regular performance monitoring reports and provide information to the Argyll & Bute Community Planning Partnership Management Committee by submitting written reports. A nominated member may also attend a meeting with prior agreement from

the chair to provide additional information should a specific issue of concern to the group be scheduled as an agenda item

- form short term working groups to undertake defined pieces of work as required by the group
- engage with communities within Oban, Lorn and the Isles to understand their needs and requirements
- inform and consult on issues relating to Community Planning at an area level
- contribute to an annual report on progress on the agreed outcomes

Short Term Working Groups

Short Term Working Groups initiated by the Oban, Lorn and the Isles area Community Planning Group must:

- be approved at a meeting of the Oban, Lorn and the Isles Area Community Planning Group and its purpose recorded in the minute of the meeting
- have a named member of the Oban, Lorn and the Isles area Community Planning Group acting as lead officer for the group
- have a list of members of the group agreed at inception
- have a clear objective agreed at inception
- have a clear remit agreed at inception
- have a clear output agreed at inception
- have a clear start and end date agreed at inception
- have an appropriate source of administrative support identified and agreed at inception
- have an appropriate funding package identified at inception where relevant and a named member of the short term working group undertaking financial responsibility for the initiative
- provide regular reports of activity and progress to the Oban, Lorn and the Isles area Community Planning Group
- any changes to the above must be approved by the Oban, Lorn and the Isles Area Community Planning Group and recorded in the minute of the meeting

EQUAL OPPORTUNITIES

The Oban, Lorn and the Isles Area Community Planning Group will seek to ensure that promotion of equal opportunities is central to its on-going activities

Criteria for Membership

- Membership is drawn from public sector, third sector, private sector, community organisations and partnerships operating within the Oban, Lorn and the Isles area.
- Membership is open to all organisations public sector, third sector, private sector, community organisations and partnerships operating within the Oban, Lorn and the Isles area with an interest in at least one of the six outcome areas of activity identified in Argyll and Bute Community Planning Partnership's Single Outcome Agreement (SOA).

- Organisations can self-nominate, be invited to join or have a statutory obligation to participate.
- In order to ensure democratic accountability, the Chair and Vice Chair from the Argyll & Bute Council Oban, Lorn and the Isles Area Committee and one other Elected Member from an Argyll & Bute Council Oban, Lorn and the Isles Area Committee Ward not already represented by the Chair or Vice Chair will sit as members of the group.
- In order to ensure democratic accountability, community councils situated within the Oban, Lorn and the Isles area will sit as a member of the group. Subject to local needs, this may be individual community councils, or by way of a caucus arrangement agreed by the community councils situated within the (Oban, Lorn and the Isles) area, or alternatively one community council representing all of the community councils on a rotational basis. The community council undertaking this role will be nominated by the other community councils within the area on an annual basis or more frequently if agreed locally.
- In order to comply with legislation which governs community planning in Scotland, some organisations have a statutory obligation to participate in community planning. The organisation will nominate the most appropriate person within their organisation to sit as a member of the group.
- In order to reflect the needs of the community and range of activities covered by the Localised Delivery Plan, other organisations and partnerships operating within the local area are also able to sit as members of the group.
- In order to obtain a balanced representation of the above and to ensure a community focussed approach, a ratio of no more than 50% public sector membership should be maintained throughout the lifetime of the group.
- The representatives ought to be able to speak on behalf of their organisation and where appropriate commit funding and other resources to local partnership activity.
- Membership should reflect the needs of the community and can therefore change subject to approval by a simple majority vote of the other members of the group.

Role of Members

Oban, Lorn and the Isles Area Community Planning Group members have the following responsibilities:

- To attend the scheduled Oban, Lorn and the Isles Area Community Planning Group meetings.

- Consistency in attendance by members is necessary to build momentum and progress the activities of the group. Members will be encouraged to appoint substitutes to attend meetings on their behalf if they are unable to attend.
- To communicate information relating to the Oban, Lorn and the Isles Area Community Planning Group with other members and officers within their own organisation and other organisations operating within the area of activity they represent.
- To communicate information relating to their organisations area of activity to other members of the Oban, Lorn and the Isles Area Community Planning Group at meetings.
- To raise community planning related issues (that is issues related to Argyll and Bute Community Planning Partnership's SOA) on behalf of the community at Oban, Lorn and the Isles Area Community Planning Group meetings.
- To contribute to the development, on-going monitoring and review of the Oban, Lorn and the Isles SOA Local Plan.
- To participate in short term working groups as required.

Meetings

Chair

- The Chair and Vice Chair of the Oban, Lorn and the Isles Area Community Planning Group will be elected by the members of the group and will be appointed for a period of two years.
- Nominations for the Chair and Vice Chair positions will be proposed and seconded by Oban, Lorn and the Isles Area Community Planning Group members. Each member will have one vote and a simple majority vote will determine the outcome of the election process.
- The elected Chair, or in their absence, the Vice-Chair shall preside over the meeting. If both are absent, partners will choose a member from the floor to preside.
- Members should respect the authority of the Chair who will decide matters of order, competency, relevancy and urgency.

Quorum

- The quorum for a meeting will be 5.
- If a quorum is not present within 10 minutes of the scheduled start of a meeting or if at any point after a meeting has commenced attendance falls below the quorum the meeting will be declared inquorate.
- If a quorum is not present, at the Chairperson's / Vice-Chairperson's discretion, the meeting shall proceed and any decisions taken will be homologated at the next meeting.
- For purposes of the quorum, participation of partners by video-conferencing or telephone conference links will be considered as present.

Frequency of Meetings

- The Area Community Planning Groups of the CPP will normally meet once each quarter (4 times each year).
- These meetings will normally be held in February, May, August and November.
- Where business requires, further meetings can be called with agreement of the Chair subject to the required notice being given.

Conduct of Meetings

- Meetings of the Oban, Lorn and the Isles Area Community Planning Group will be held in public.

- Observers can only participate in discussion with the agreement of Chair.
- Members must declare any conflict of interests at the start of a meeting and take no part in the consideration of the relevant item.
- Observers wishing to participate in discussion must declare any interest in the subject under discussion.
- All meetings will be minuted and a minute made available through the Council's website and available from a link through the community planning partnership website.
- Meetings of the Area Community Planning Groups will be conducted in accordance with the lead partner's (Argyll & Bute Council) standing orders for meetings subject to any necessary changes as set out above (mutatis mutandis).

Decision making

- All members of the group have equal status
- Each member has one vote
- The Chair retains the casting vote
- All decisions must be clearly minuted with a brief summary of the discussion and reason for decision recorded as well as the outcome
- The minutes should clearly record who or whatever organisation is responsible for action
- Observers and persons attending the meeting in an advisory capacity may provide information but are not part of the decision making process and are not able to participate in a vote

Accountability

The Oban, Lorn and the Isles Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and is accountable to the following bodies:

- Full Community Planning Partnership via the Management Committee
- Community within its local area
- Argyll & Bute Council as lead partner of Community Planning.

Support

The Oban, Lorn and the Isles Area Community Planning Group will be supported by:

- A Lead Officer, Argyll and Bute Council Community Governance Manager, to facilitate and promote the smooth operation of the group and work closely with group members to ensure a supportive structure, which responds to the needs of the members in addressing issues.
- Administrative support, organising meetings, taking minutes and associated administrative support will be provided by Argyll and Bute Council, Governance & Law.
- A Local Community Development Officer will have a key role, working in partnership with organisations in the support of community groups, organisations and individuals, particularly those who do not traditionally engage in community issues, to participate in local community planning.

Issue of Papers

- The agenda and papers for the Oban, Lorn and the Isles Area Community Planning Group will normally be issued 14 days prior to the date of the meeting.
- The Chair can agree to accept late papers.
- The draft Agenda detail will normally be circulated four weeks in advance to allow members to propose items for inclusion
- The agenda and papers will be published on the Argyll & Bute Community Planning Partnership website, the Argyll & Bute Council website and available from a link through the community planning partnership website.

Communications

The Oban, Lorn and the Isles Area Community Planning Group is an integral part of Community Planning in Argyll & Bute and will follow the guidance set out for Area Community Planning Groups within Argyll & Bute Community Planning Partnership's Communication Strategy.

Winding Up

The Oban, Lorn and the Isles Area Community Planning Group is a sub group of the Argyll and Bute Community Planning Partnership.

- If the Argyll & Bute Community Partnership is dissolved, the Oban, Lorn and the Isles Area Community Planning Group will cease to exist by default
- If a review of Argyll and Bute Community Planning Partnership delivery structure should recommend that Area Community Planning Groups should be dissolved to facilitate a new delivery structure, the decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with the Area Community Planning Groups and Argyll & Bute Council as lead partner for community planning within the area.
- Area Community Planning Group members may initiate a proposed wind up of the group by submitting a report outlining the reasons why it was felt the group was no longer required to the Management Committee in the first instance. The decision whether or not to wind up the group will be made by the Argyll & Bute Community Planning Partnership following consultation with Argyll & Bute Council as lead partner for community planning within the area

Approved and adopted at the Oban, Lorn and the Isles Area Community Planning Group meeting held on 11th March 2015

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**Argyll and Bute Community Planning
Partnership**

**Oban, Lorn and the Isles
Area Community Planning Group**

11th March 2015

Agenda Item



Area Community Planning Group Membership

1. Purpose

- 1.1 The purpose of this report is to give update on the progress of agreed changes to membership for the Area Community Planning Group (Area CPG) and to ask the Area CPG to agree and adopt these.

2. Recommendations

2.1 Area CPG members are requested to:

- Agree the revised membership of the group as discussed at the December CPG meeting
- Agree that the revised membership is taken forward on a trial basis for a period of one year, with a review on its effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

3. Background

- 3.1 The Area CPG Governance arrangements have been under review since July 2014. This review process has now reached its final stage.

4. Detail

- 4.1 At the December meetings of the Area Community Planning Groups, consideration was given to revised terms of reference, and to the implication which these would bring for the membership of the groups. At that time, the CPG agreed that it would be necessary to review the membership of the group to comply with the new criteria regarding membership.

- 4.2 A list of the proposed initial membership for the group was

submitted for consideration and subsequently agreed (Appendix 1).

- 4.3 The organisations listed have since been contacted and asked to nominate representatives to sit on the Area CPG. Where there has been a positive response to the invitation, contacts have been added to the distribution list for the groups and invitations and agendas for the March meetings issued.
- 4.4 It should be noted that membership will continue to be reviewed on a regular basis by the Area CPG and there is provision for additional organisations to join the group at a later date to accommodate local circumstances.
- 4.5 As part of the ongoing commitment to keep under review the effectiveness of community planning processes and structures, it is proposed that these revised ways of working are undertaken on a trial basis for a period of one year, with a review on their effectiveness then being carried out by the Community Planning Partnership Management Committee, and the Council's Policy and Resources Committee.

5. Conclusions

- 5.1 The review process for Area CPGs has been carried out in consultation with community groups and partners over the period since summer 2014. The recommendations being made in respect of membership of the groups as an outcome of that review will give clarity, strengthen partnership working and make best use of available resources, enabling Area Community Planning Groups to build on positive foundations and play an increasing role in effective partnership working and service delivery in their local areas.

6. SOA Outcomes

Not applicable. The report relates to the administration of the Area CPG.

Name of Lead Officer

Donald MacVicar, Head of Community and Culture

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll & Bute Council

Tel 01369 707134

Supplementary Papers

Appendix 1- Area Community Planning Groups Membership Invitation List

Appendix 1

Oban, Lorn and the Isles Area Community Planning Partnership Membership Proposed Initial Membership

Organisation	Name	e-mail address
Police Scotland	Marlene Baillie	
Scottish Fire & Rescue	Joe Gallagher	
NHS Highland	Veronica Kennedy	veronica.kennedy@nhs.net
ACHA	Iona MacPhail	Iona.MacPhail@acha.co.uk
West Highland Housing Association	Leslie McInnes	leslie@westhighlandha.org.uk
Highlands & Islands Enterprise	Douglas Cowan	douglas.cowan@hient.co.uk
Argyll Voluntary Action	Glenn Heritage	glenn@argyllvoluntaryaction.org.uk
Argyll & Bute Social Enterprise Network	Ailsa Clark	aclark@inspiralba.org.uk
Health & Well Being Network	Eleanor MacKinnon	olihwn@gmail.com
BIDS4Oban	Neil MacKay	Neil@bid4oban.co.uk
Scottish Federation for Small Businesses	Janet Waterworth	Janet Waterworth janet@coullabus.co.uk
Argyll & Isles Strategic Tourism Partnership	Carron Tobin	Carron Tobin (carron.tobin@ruraldimensions.com)

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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles
Area Community Planning Group****11th March 2015****Agenda Item [for office use]**



SOA: Local

1. Purpose

- 1.1 The purpose of this report is to inform members of the Area Community Planning Group of the consultative and inclusive process of creating the Single Outcome Agreement (SOA) Local document.
- 1.2 The report will also inform members how community initiatives can be incorporated into the SOA: Local.

2. Recommendations

- 2.1 Area Community Planning Group members are recommended to approve the SOA :Local for Oban, Lorn and the Isles
- 2.2 Area Community Planning Group members are recommended to approve the criteria and process proposed for the inclusion of community initiatives into the SOA: Local.

3. Background

- 3.1 As part of the consultation process to create Delivery Plans for each of the six outcomes in Argyll and Bute's Single Outcome Agreement (SOA), a series of events were held across the Oban, Lorn and the Isles area in February 2014, which resulted in the "Argyll and Bute: A good place to live, work and play" document. This outlined community priorities and directly informed the development of the SOA's Delivery Plans. Progress of these plans is monitored by the Community Planning Partnership's Management Committee.
- 3.2 Following submission of the delivery plans to the Scottish Government in June 2014, a report on the localised delivery of the SOA was submitted to Area Community Planning Groups in September 2014 outlining the phased approach and timescales to create an SOA: Local for each of the four administrative areas of

the council.

- 3.3 The SOA: Local is not a performance document as the Area Community Planning Group does not have a scrutiny role but it does reflect what activity is happening at a local level by community planning partners to the actions within the delivery plans of the SOA.

4. Detail

4.1 SOA: Local – process

As per the approach and timeline outlined to the Area Community Planning Group in September 2014, a workshop was held in November to map out the existing activity happening at a local level against the delivery plans of the SOA and priorities set out in “Argyll and Bute: A good place to work, live and play”. The workshop was well attended by community members and community planning partners and gave attendees opportunity to comment on where they did not feel activity was happening.

- 4.2 Feedback from the November workshop was made available to those listed as responsible officers within the SOA who provided information on existing activity against actions in the delivery plans. This gave officers the opportunity to correct any misconceptions or become more aware of where greater communication was needed.
- 4.3 A further workshop in January 2015 gave community members and community planning partners the opportunity to “sense-check” the draft SOA: Local and to highlight where additional information was required. Where opportunities for further development were suggested these have been recorded and are presented in a separate report to this meeting.
- 4.4 As a result of the feedback from the January workshops, acronyms have been spelt out in full and activity has been aligned to more relevant actions .e.g. food banks now feature under welfare reform rather than mental health. Some of the feedback has not been incorporated at this time as further work is required from officers.
- 4.5 It should be noted that Outcome 4 was subject to a recent review by officers and therefore existing activity will be updated later in the year in an annual update as part of the Integrated Children’s Service Plan performance review.

Community Initiatives

- 4.6 Workshop attendees agreed that the benefits to the community of having community initiatives included as part of the SOA: Local

are: raising the profile of a community initiative, achieving recognition of support by the Area Community Planning Group and the potential to access funding by showing demonstrable links to the outcomes of the SOA.

- 4.7 Following robust discussion at both the November and January workshops, a set of criteria for the inclusion of community initiatives into the SOA: Local was formulated and can be found in Appendix 1.
- 4.8 A key theme which emerged from all the workshops across Argyll and Bute was to have two routes for communities. One route would enable a community initiative to be part of a reporting framework and the other would allow a community initiative to be listed but would not require regular progress reports. All community initiatives listed in the SOA: Local would need to link to one of the six outcomes of the SOA.
- 4.9 It was recognised that a communication exercise was required to inform communities on the benefits and the process of how to be included in the SOA: Local. This will take place throughout 2015.

5. Conclusions

- 5.1 The SOA: Local is a working document to reflect local activity by community planning partners on the actions found within the delivery plans of the SOA.
- 5.2 The SOA: Local has been created following engagement with members of the community and community planning partners.
- 5.3 Criteria to include community initiatives which wish to be within the SOA: Local has been proposed following consultation at both workshops.

6. SOA Outcomes

- 6.1 The SOA: Local reflects all six of the SOA outcomes.

Name of Lead Officer

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Tel: 01369 707134

Rona Gold, Community Planning Manager, Argyll and Bute Council

Tel: 01436 658 862

For further information please contact:

Lorna Elliott, Community Governance Manager, Argyll and Bute Council
Tel: 01631 567 995

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Appendix 1 – Process for inclusion of Community Initiatives

**Appendix 1 – Criteria for inclusion of Community Initiatives within the SOA:
Local**

Grass root and other activity not currently included in the SOA Delivery Plan			
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation?	Yes	No
4.	Is the project/activity supported by the relevant Area Community Planning Group?	Yes	No
5.	Is the project/activity endorsed by the relevant outcome lead for the SOA?	Yes	No
If all answers are yes to the above proceed to 6. If one or more answer is no, further development work is required before inclusion.			
6.	Is the community group wanting endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
7. Project/activity included in community led initiatives section of the SOA: Local			
8.	Is the relevant outcome lead content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7

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Argyll & Bute Community Planning Partnership
Oban, Lorn and the Isles
Area Community Planning Group
SOA: Local Oban, Lorn and the Isles
2015 - 16



Introduction



Overview Community Planning in Argyll & Bute

Description of Oban, Lorn and the Isles

- *Geography*
- *Population and demographics*
- *Economy and Employment*
- *Deprivation*
- *Health*
- *Education*

Community Engagement

Our Challenges

Oban, Lorn and the Isles Localised Delivery Plan

Outcome 1 – the economy is diverse and thriving

Outcome 2 – we have infrastructure that supports growth

Outcome 3 - education, skills and training maximises opportunities for all

Outcome 4 – children and young people have the best possible start

Outcome 5 – people live active healthier and independent lives

Outcome 6 – people live in safer and stronger communities

Community Initiatives

Introduction

The purpose of the *SOA Local: Oban, Lorn and the Isles* is to provide information about community planning partnership activities at a local level. It is not a comprehensive guide to all community planning activity in the area and does not include information relating to community planning activities which take place at a strategic level.

The reason for creating a SOA Local is to:

- raise awareness in the community of what is happening linked to the SOA in their local area;
- raise the profile of local projects and the potential for further partnership working to deliver the project;
- enable communities to link directly with the SOA which can help access to funds;
- give clear priorities based on local engagement and consultation for Area Community Planning Groups to focus on

SOA Local: Oban, Lorn and the Isles is one of a suite of four documents and information relating to the other Argyll & Bute Area Community Planning Groups can be found at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Overview of Community Planning in Argyll & Bute

The Argyll and Bute Community Planning Partnership was set up to coordinate the delivery of services and other activities in Argyll and Bute to improve the quality of life and physical environment for residents and visitors to the area.

The Single Outcome Agreement is a 10 year plan which will ensure that Argyll and Bute contributes to the delivery of the Government's 16 national outcomes and delivers better outcomes for our communities.

It focuses on what residents have told the partnership is most important to them, sets out the overall direction and vision for the area until 2023 together with a joint approach to the main issues that face Argyll and Bute. All the partners are committed to this ten year plan and will reflect the key issues in their own plans as appropriate. Further information is available at <http://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Geography

Oban, Lorn and the Isles covers an area of 265,814 hectares (38% of Argyll and Bute's total land area) and has a population density of 0.08 persons per hectare (2011 Census).

According to the Scottish Government's Urban Rural Classification (2011-12), 99% of the land area is described as being 'remote rural'. Oban is classified as being 'a remote small town'. Some four out of every ten people in Oban, Lorn and the Isles live in Oban. The remainder live in areas classified as being 'remote rural'.

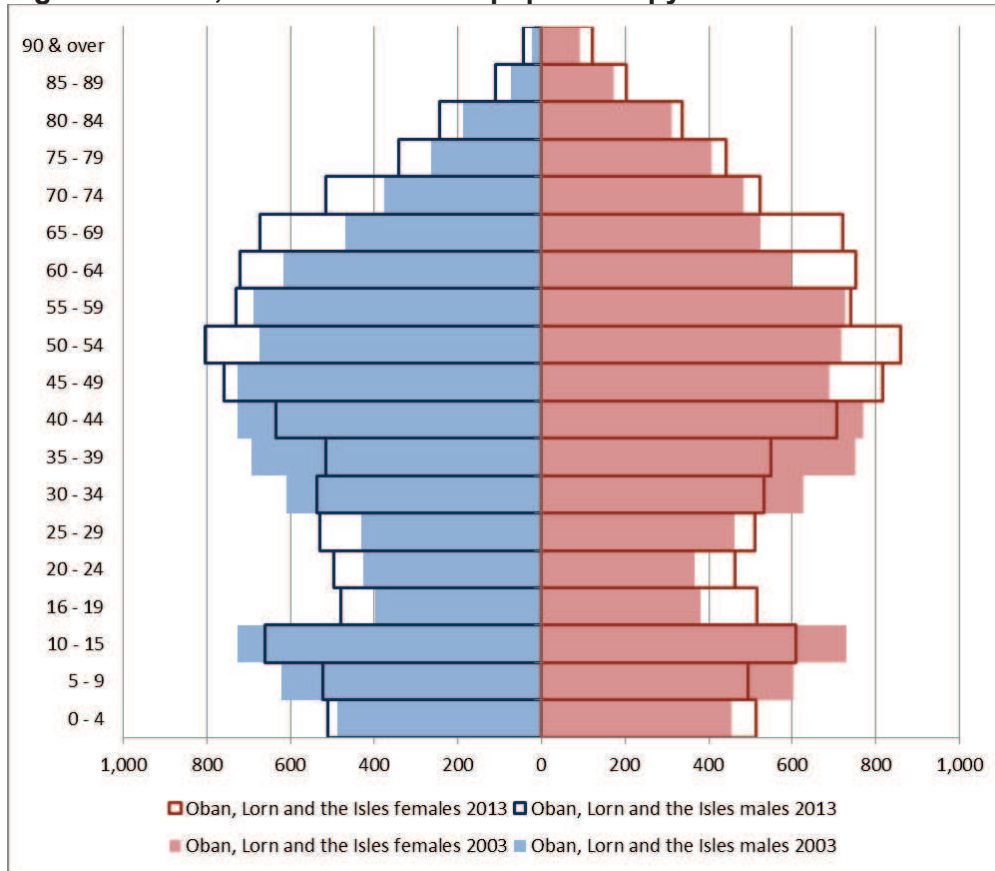
The main settlement in OLI is Oban, with population of 8,540 (NRS 2012-based Settlement Estimates).

Sixteen of Argyll and Bute's 23 inhabited islands are within the Oban, Lorn and the Isles Administrative Area. A quarter of Oban, Lorn and the Isles's population live on islands, the most populous being Mull, with a population of 2,800 (2011 Census).

Population Trends

OLI has a total population of 20,234 (NRS 2013 SAPEs). Over the period 2003 to 2013, the population of OLI increased by 6%. This sets OLI apart from the other Administrative Areas, which all experienced a fall in population. At the same time, and in common with the other Administrative Areas, the population profile of Oban, Lorn and the Isles has aged (NRS rebased 2003 SAPEs; 2013 SAPEs).

Figure 1: Oban, Lorn and the Isles population pyramids 2003 and 2013



Deprivation

The Scottish Index of Multiple Deprivation (2012) ranked ten of the 122 datazones within Argyll and Bute as being among the 15% most overall deprived datazones in Scotland. One of these datazones is located in Oban.

Economy

In common with Argyll and Bute more widely, Oban, Lorn and the Isles has a higher rate of self-employment than the Scottish average (15.79% and 7.5% respectively) (2011 Census; percentage of all people aged 16 to 74). Rates of self-employment are higher in Oban, Lorn and the Isles than in any of the other Administrative Areas.

A fifth of employment in Oban, Lorn and the Isles is in accommodation and food services, with a further 10% of employment being in retail. Also of importance is the health sector, which accounts for 16% of employment in the OLI area.

Education

Of the 10 secondary schools within Argyll and Bute, 3 are in Oban, Lorn and the Isles. The area is served by 25 primary schools.

Community Engagement

Community engagement and consultation has been an integral part of developing the SOA Local: Oban, Lorn and the Isles.

In August 2013, the first stage of Argyll and Bute's Single Outcome Agreement was approved by the Scottish Government and work began on developing the delivery plan which would achieve the overarching outcome and the 6 supporting outcomes outlined in the Single Outcome Agreement.

A community consultation was designed to inform the content of delivery plans for each of these outcomes in addition to contributing to setting and achieving localised outcomes. 140 participants attended workshops in Mull, Tiree and Oban during February 2014 while a further 35 attended an 'Oban, Lorn and the Isles Question Time' which involved an expert panel answering questions from the audience.

A parallel online survey was undertaken with over 500 responses across Argyll and Bute, including 95 from Oban, Lorn and the Isles. In addition, a Youth Consultation was undertaken on 23rd and 24th of November 2013 by Argyll and Bute Youth Forum, attended by 50 young people, including 10 from Oban, Lorn and the Isles.

The findings of the consultation were collated in the report *Argyll and Bute: A good place to live, work and play? Local report on the consultation within Oban, Lorn and the Isles Area*. The report was considered by the Oban, Lorn and the Isles Area Community Planning Group in June 2014.

On the 4th of November 2014, a focus group, drawn from CPP partners and representatives from business and community organisations, met in Oban to review the mapping of actions in the SOA Delivery Plans against the topics highlighted during the community consultation events carried out in January/February 2014 and considered ways to ensure that local community initiatives could link into the SOA Local.

A report containing the findings of the focus group was considered by the Oban, Lorn and the Isles Area Community Planning Group at the December 14 meeting and the findings informed the next stage of the process.

During January 2015, a working group met to review the draft SOA Local: Oban, Lorn and the Isles and to further considered ways to ensure that local community initiatives could link into the SOA Local.

Our Challenges

The consultation highlighted the participants' wish to prioritise developing the economic potential of Argyll and Bute through harnessing the strengths of our rich natural resources and heritage.

Challenges include:

- How to ensure our health service meets the need of a geographically dispersed ageing population and pressures on local education provision as demographics alter.
- Encouraging new ways to listen to local communities aspirations, for example through the recognition and formal adoption of local Community Plans, presents its challenges not least in areas such as planning, yet may also provide the resources to our rural communities to thrive.
- There was general recognition that young people seeking wider experiences may move out of the area and more should be done to both encourage those who wish to stay or who may be considering returning as they progress through different stages of their lives.
- Developing a range of practical incentives designed to encourage inbound mobility and provide the appropriate infrastructure to retain people in the area includes housing challenges, economic development and service provision that Community Planning Partners, working together to maximise resources and co-ordinating forward planning, can address.

Argyll & Bute Community Planning Partnership places equality, diversity and inclusiveness at the centre of all its services and actions.

Delivering against this we commit to reducing inequalities in all forms. In addition to those identified in the Equality Act 2010, our communities face three key areas of potential inequality that we must ensure are planned for in the SOA. These are:

- Geographical inequalities
- Health inequalities
- Economic Inequalities

Economic inequalities, unemployment and under employment are key drivers for health and geographical inequalities. Low income is widely recognised as a driver for many other areas of inequality. The focus of the SOA on economic activity and growth is fundamental to addressing this.

Our challenges require a proactive approach using preventative action and early intervention which has a proven track record and has been embedded into the SOA delivery plans.

Outcome 1: The economy is diverse and thriving

This outcome focuses on business growth, sustainability and start up. Tourism, marine science, renewables, digital economy and food and drink are the key sectors which will be developed through this outcome

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Argyll and Bute Local Housing Strategy; Argyll and Bute Skills Pipeline, Argyll and Bute Youth Employment Activity Plan; Argyll Voluntary Action Strategic Plan; CHORD / CARS programme; TIF programme; Economic Development Action Plan; Scottish Government Economic Strategy; Highlands and Islands Enterprise Operating Plan; Local Development Plan Opportunities for All Development Plan; Renewable Energy Action Plan; Roads Asset Management and Maintenance Strategy; Scottish Enterprise Operating Plan; Scottish Ferries Plan; Strategic Housing Investment Plan 2013-18; Strategic Infrastructure Plan (proposed).

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Renewables Alliance; Argyll and the Isles Strategic Tourism Partnership; Argyll and Bute Employability Partnership; Third Sector and Communities Strategic Partnership

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- To achieve business growth and additional employment opportunities
- To ensure our towns, villages and rural communities are economically dynamic, sustainable and connected building on their distinct opportunities
- To ensure that Argyll and Bute is recognised nationally and internationally as a location for marine education, research and business
- To ensure we have a thriving, sustainable renewable energy sector with well-developed local supply chains and community benefits
- To ensure we have a robust tourism sector with an extended season, a higher value proposition and increased turnover
- To create an environment where levels of entrepreneurship are increase

Outcome 1 – the economy is diverse and thriving

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover	£1.3M pa estimated increase in International Sales across Argyll & Bute as a result of approvals this year.	Ongoing
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	64 organisations account managed across Argyll & Bute, 6 of which were referrals from BG	Ongoing
1.1.7	Ensure businesses are ready to take advantage of the opportunities offered by improved Broadband speeds	New courses to be run by Business Gateway and/or Scottish Enterprise in a number of areas across Argyll and Bute	On-going support throughout 2015 - 2017
1.2.5	Undertake a scoping / feasibility study on positioning Oban as a university town.	The scoping study has been completed and this has identified a number of high level/early actions which have been agreed.	Ongoing
1.2.6	Deliver Community Account Management model to support sustainable growth and community empowerment	6 CAM Action Plans in place across Argyll & Bute.	Ongoing
1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders	A number of leads are still being pursued following attendance at Aquaculture UK. A report on the Argyll marine economy is to be commissioned.	Ongoing
1.4.2	Secure tenants for Malin House Dunstaffnage, European Marine Science Park,	2 tenants have been secured and are in place. Further marketing of	Ongoing

		the opportunities is being undertaken	
1.5.3	Support the development of the local energy supply chain	3 events have been attended to increase the profile of Argyll & Bute and provide opportunities to local suppliers.	Ongoing
1.6.1	Secure and maintain ongoing sustainability of the Argyll and the Isles Tourism Co-operative Ltd (AITC) (trading arm of AISTP) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity.	Local destination management groups have received support to engage support staff.	Ongoing
1.6.2	Create partnership structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities provided by the unique culture and heritage of the area.	14 account managed tourism sector organisations across Argyll & Bute.	Ongoing
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute	15 account managed Food & Drink sector organisations across Argyll & Bute.	Ongoing
1.6.4	Build upon the local food and drink offering	3 events have been attended to increase the profile of Argyll & Bute and provide opportunities to local suppliers.	Ongoing
1.7.1	To provide support business starts in each of the four council administrative areas.	Business Gateway Advisors will provide support and advice to business starts ups within the area	On-going Business Gateway support throughout 2015 – 2017
1.8.3	To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research, etc.	10 current Graduate Placements across Argyll & Bute.	Ongoing
		A study is being commissioned to identify increased opportunities for public sector employment. This is a direct SOA action	March 2015

1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate	PV Panel Installation Education Properties (Non-NPDO): Contractor-led presentations within the relevant schools after completion of the works involved in this contract, to raise awareness of the benefits of Solar PV Panels	TBA – Presentations to start from January 2015
		Provision of Addiction Recovery Services: the Council would wish to see the contractor(s) for the Provision of Addiction Recovery Services, provide where appropriate, young person engagement. Under this contract, the Council would expect to work with the successful contractor(s) to organise contractor-led presentations within the Argyll and Bute schools to raise awareness of addiction to alcohol and drugs.	Ongoing

Outcome 2: We have infrastructure that supports growth

This outcome focuses on the following infrastructure; housing, town centres, road transport, other modes of transport (air, ferries, rail, piers and harbours), utilities (electricity grid and water and sewerage network) and IT/ICT (mobile phone and broadband). This will deliver better connectivity in order to drive forward sustainable economic growth and grow our population.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Proposed Strategic Infrastructure Plan, Local Development Plan, Economic Development Action Plan, Renewable Energy Action Plan, Roads Asset Management and Maintenance Strategy, Scottish Ferries Plan, Strategic Housing Investment Plan 2013-18, CHORD programme/TIF, HIE Operating Plan Next Generation Broadband.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Strategic Housing Forum, Argyll and the Isles Coast and Countryside Trust, ABRA, Community Broadband Scotland, Digital Scotland Hi-Trans.

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- The transport connectivity across Argyll and Bute is improved
- The digital connectivity across Argyll and Bute is improved
- To ensure that housing supports future economic success and a growing population
- To secure a sustainable and vital future for our town centres
- To optimise our public assets to best facilitate economic growth

Outcome 2: We have infrastructure that supports growth

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85	Lobby for permanent solution on Rest and Be Thankful as per council decision November meeting.	December 2014
		Input to the focus groups for the A82 improvements north of Tarbet	Ongoing
		Quarterly Co-ordination Meetings with Transport Scotland re trunk and local road issues.	On-Going (schedule of quarterly meetings)
2.1.2	To produce a Local Development Plan Action Plan with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.	Draft Action Programme has been produced. It will be amended in FQ1 & 2 of 2015 to reflect adopted LDP.	Mid-end of 2015
2.1.3	To achieve a new service of a regular commercial air link between Oban and Glasgow/ Oban to Barra.	Discussions taking place with Glasgow airport regarding potential Oban – Glasgow route. Hitrans study identified the costs for a trial service as £50k per annum for each route. No source for this budget is currently identified.	Meeting with Glasgow Airport is due to take place late January.
2.1.4	Establish Green Networks in each of our Main Towns	Draft networks reported to Sept PPSL & consultation in Jan 15	Adoption as Supplementary Guidance summer/autumn 2015

2.2.1	Deliver the roll out of high speed next generation broadband	Oban exchange already enabled as a Point of Presence with a number of other North Lorn sites due shortly.	2014/15
		Coverage through the Highlands and Islands programme expected to reach premises in the Aros, Balvicar, Coll, Connel, Craginure, Dalmally, Dervaig, Kilmelford, Ledaig, Scarinish, Taynuilt and Tobermory exchange areas	2014-2016
		Community Broadband Scotland working with communities unlikely to benefit from the above programmes including the Argyll Isles project which is looking to provide coverage to Lismore, Iona, Luing and parts of Mull.	2014-2017
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals	The Council continues to work with the Department for Culture, Media and Sport in relation to the Mobile Infrastructure Project, a number of possible sites have been identified for Argyll and Bute but there is no confirmation as to which will be able to be delivered.	2016
		The Council is supporting a proportion of revenue costs in relation to the Scottish Government Pilot for a mobile phone mast on Coll for a period of 5 years.	2014-19
2.3.1	Influencing the scale and the speed of the investment in the grid	ABRA continues to press for improvements to the grid infrastructure to assist in the delivery of renewable energy projects across Argyll and Bute however physical improvements can only be implemented once demand from consented additional energy generation is sufficient to justify the investment. ABRA is	Ongoing. Study by National Grid in relation to ANM expected end of 2015.

		<p>pressing National Grid and SSE, as the distribution network operator, for the roll out of active network management (AMN) as early as possible.</p> <p>Possible future improvements to grid infrastructure in the Taynuilt to Inveraray area have not yet been triggered although there are known issues affecting those wishing to generate in this area.</p>	
		The Highlands and Islands Local Energy Consortium is supporting work in relation to Local Energy Economies to overcome grid constraints and through the Local Energy Challenge Fund has secured Phase 1 funding for a pilot project in relation to smart heating on Mull.	2014-15
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth.	Operation of the local Area Property Action Group.	Ongoing
		Empty Homes work with private owners.	Ongoing
		Advice & assistance to local landlords and private owners on property improvements and energy efficiency measures.	Ongoing
		HEEPS project planned for islands	2016/17
2.6.1	To undertake Action Plans for each of our six Main Town Centres	A Team Town model is being developed to bring together Council services and other partners with a view to identifying the issues in each of our town and developing an action plan to address these. This approach will be piloted in Dunoon and if successful will be rolled out to other towns.	The initial report and recommendations for Dunoon are due early 2016, any activity in OLI would follow this.
2.7.4	Develop a plan to promote our Piers and Harbours	<i>No information as at February 2015</i>	

Outcome 3: Education, skills and training maximises opportunities for all

This outcome focuses on supporting our children and young people to be ambitious and realise their full potential, ensuring that our education, skills training and volunteering opportunities are better aligned to economic development opportunities both within Argyll and Bute and nationally. We will also ensure that our learners are more confident, resilient and better enabled to manage the key transitional stages in their life and, to provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Education Action Plan 2013-14, Argyll and Bute Youth Employment Activity Plan 2013-14, Employability Partnership, Strategic Skills Pipeline, Education Service Plan 2014/15, Children and Families Service Plan 2014/15, Integrated Children's Service Plan 2014-2017, Early Years Collaborative – stretch aims (reaching the child's developmental milestones), Third Sector Partnership work plan 2014-15, Gaelic Language Plan.

The following strategic partnerships are supporting the delivery of this outcome: Employability Partnership and Reshaping Care for Older People.

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- Our children and young people in Argyll and Bute are supported to be ambitious and realise their full potential
- To ensure education and skills training opportunities are aligned to economic development opportunities both within Argyll and Bute and nationally
- To promote volunteering opportunities to young people within Argyll and Bute
- To provide the skills needed for our residents to progress in their working and learning lives enabling them to contribute effectively to our communities

Outcome 3: Education, skills and training maximises opportunities for all

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
3.1.2	Develop a range of programmes, courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study	Schools have developed their senior phase curriculum taking account of the local context. All schools have now presented candidates for New National Qualifications at National 4 and 5. Two out of the three schools have also offered courses at National 3. Some subjects are now offering New National Higher courses whilst others are delaying this session with the intention of offering these courses next session. Next session only the new Curriculum for Excellence (CfE) Higher will be available for pupils.	Senior officers will discuss with schools progress towards new Highers. (completed January 2015)
		Schools are reflecting on their current senior phase architecture and will make changes in a planned approach as necessary.	Senior officers will meet with Head Teachers to discuss curriculum architecture, Opportunities for All and the implementation of the appropriate recommendations from Commission for Developing Scotland's Young Workforce. (January /February 2015).
			Course options for 2016 are considered and provided to school pupils for completion March 2015.
		All schools were invited to attend an Education Scotland event on Leadership of the Senior Phase (March 2014). All schools are also invited to send representatives to a CfE Secondary Leadership Conference event.	January 2015

		Each secondary school will meet with Argyll College UHI to discuss school/college partnership working for session 2015/16	January/February 2015
		Oban High currently offers 6 Skills for Work courses to S5/6 pupils and 25 S6 pupils are completing university level study through the Young Applicants in Schools Scheme (YASS) programme.	
3.1.5	Increase the number of young people achieving accredited learning opportunities	<ul style="list-style-type: none"> • Involvement Training • Dynamic Youth Awards • Youth Achievement Awards • Young Leaders Programme • Duke of Edinburgh's Award • John Muir Trust • Heartstart 	Data on accreditation is collected at end of financial year (March 15)
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	Delivery of the Youth Employment Activity Plan, 2014/15 aligned to the Argyll and Bute Strategic Skills Pipeline.	The YEAP is updated on a quarterly basis and submitted to the Skills Development Scotland (SDS). SDS is managing this process on behalf of the Scottish Government.
		Currently in the process of commissioning a project focusing on the 'Compelling Argyll and Bute Administrative Areas' where a key component of this study is to undertake a detailed economic profiling and analysis of Argyll and Bute and each of the four sub-areas, with a particular focus on skills development issues.	'Compelling Argyll and Bute Administrative Areas' due to be commissioned by the 3 rd December (subject to appropriateness of submitted tenders) and to be finalised by the end March 2015

3.2.2	Increase the number of opportunities for work placements for Senior Phase pupils	Tiree High School offers bespoke work placements for pupils based upon when a pupil is considering leaving secondary school and matched with career area of interests where possible. The majority of pupils will have the opportunity to complete a work placement off the island if appropriate to their career areas of interest.	Ongoing
		Oban and Tobermory High Schools are both offering flexible work placements based upon pupil need and career area of interest. Young people may be on placement for anything from a half day a week for a term through to 2 days per week for an academic session.	Ongoing
3.2.3	Provide new and existing Small and Medium Enterprises (SMEs) in Argyll with the opportunity to access business skills workshops to help them develop	<i>No information as at February 2015</i>	
3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market	The council's modern apprenticeship scheme is at its early stages. There are 5 modern apprentices in post now. A further 6 will be interviewed in January and they will be located across the area. All apprenticeships have transferable skills training, which is appropriate for local markets.	Ongoing – minimum of 20 by October 2015
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc	General Maintenance Term Contract – Oban and Lorn; General Maintenance Term Contract - Mull: Community Benefits Clause included - In line with the corporate objectives of Argyll and Council, and namely within Corporate Objective 2, that “we have a skilled and	Ongoing – to be discussed at contract management meetings

		competitive workforce capable of attracting employment to Argyll and Bute Council,” the Council would wish to see contracts let under the General Maintenance Term Contract, provide where appropriate, real employment and training opportunities to the young and long term unemployed. Under this contract, the Council would expect to work with the successful contractor, to place suitable applicants from the unemployment register in appropriate vacancies that arise as a direct result of this contract. Support can be given in this aspect from the Council’s Employability Team.	
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs	<i>No information as at February 2015</i>	
3.4.3	Increase the number of young people engaged in volunteering	<ul style="list-style-type: none"> • Saltire • Activity Agreements • Duke of Edinburgh • Project Scotland Volunteers – Glencruitten Gardens 	Ongoing
3.6.1	Support children and young people to promote good citizenship and engage in wider decision making with partner agencies	North Argyll Youth Forum	Weekly meetings
		Young Leader Programme	March 2015
		Argyll & Bute Youth Forum meetings	Meetings approx 6 weekly
		Oban Youth Bank	Ongoing
		Campaign on Alcohol Tax	Ongoing
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs	Provision of a website to help young people to identify opportunities for career and social development with Argyll & Bute	Developed in 2015

3.6.3	Increase the capacity of community groups	Support to third sector and community groups including training and wider community engagement.	Ongoing
3.6.7	Provide opportunities for older people to be involved in community projects	Older people will be encouraged and supported engage in a range of projects and initiatives within the area	Ongoing throughout 2015 - 17

Outcome 4: Children and young people have the best possible start

This outcome focuses on ensuring our children and young people are protected from abuse, neglect and harm, are more active and have more opportunities to participate in play, recreation and sport. We want to ensure our children live within a family supportive environment, have the highest possible standards of physical and mental health and, can access to positive learning environments and opportunities to develop skills. We will encourage children to have their voices heard and to play an active and responsible role in their communities. Collaborative working to deliver quality services early in life offers real and tangible outcomes for children, young people and their families. This includes promoting prevention and tackling poverty, inequality and poor outcomes by empowering communities to work together.

The key strategy supporting the delivery of this outcome at an Argyll & Bute level is the Argyll and Bute Integrated Children's Service Plan.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute's Children, Argyll and Bute Child Protection Committee, Health and Social Care Strategic Partnership CAPCOG (Children And Adults Chief Officers Group).

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- Short Term Outcome: Children and young people are valued and supported to be the best they can be

Outcome 4: Children and young people have the best possible start

This information will be available later in the year in an annual update as part of the ICSP performance review.

Outcome 5: People live active, healthier and independent lives

This outcome focuses on narrowing the gap in health inequalities by providing opportunities for everyone to be physically active and energetic members of their communities. People are enabled to live independently, with meaning and purpose, within their own community and are empowered to lead the healthiest lives possible. Healthier choices are made regarding alcohol and drugs and people are enabled to recover from substance misuse. Mental health improvement strategies are promoted by the CPP to reduce health inequalities.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Health and Wellbeing Partnership, Joint Health Improvement Plan, Mental Health Modernisation and Strategic Framework for Mental Health and Well-being, Reshaping Care for Older People, A&B Integrated Children's Services Plan, Local Housing Strategy, NHS Highland Health Inequalities Action Plan.

The following strategic partnerships are supporting the delivery of this outcome: Argyll and Bute Advice Network, Argyll and Bute Against Domestic Abuse and Violence Against Women Partnership, Argyll and Bute Community Health Partnership, Argyll and Bute Health and Social Care Partnership, Argyll and Bute Local Access Forum, Argyll and Bute Strategic Housing Forum, Third Sector and Communities CPP Sub-group, Health and Wellbeing Partnership.

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- People are empowered to maintain their independence and are an integral part of their local communities.
- Individuals are more physically active
- Mental health and wellbeing is improved
- Our partners work together to ensure that we mitigate against the effects of poverty across Argyll and Bute

Outcome 5: People live active, healthier and independent lives

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
5.1.1	Continue to shift the balance of care from institutional to community based settings	<i>No information as at February 2015</i>	
5.1.5	All service providers use an approach which encourages mobility and promotes strength and balance reducing falls in older people	<i>No information as at February 2015</i>	
5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently	40 units for social rent at Glenshellach, Oban & potential second phase of further 17 units.	Phase 1 completed, November 2014. Phase 2 to be confirmed.
		8 units for social rent in Connel with potential second phase of additional 10 units.	Phase 1 - March 2015. Phase 2 to be confirmed.
		2 units for affordable rent at Ulva, Mull	2015
		12 units for social rent at Benderloch.	2016.
		5 affordable units on Iona.	To be confirmed.
		Dunbeg Phase 2 for 25 units (& explore potential for further Phase 3).	Phase 2 - 2015/16
		Explore/progress potential developments for Dervaig, Lochdon and Bunesan on Mull; Port Appin; Tiree and Coll; and retirement homes for elderly at Ganavan, Oban.	To be confirmed
5.1.7	Carers are identified, supported and enabled to fulfil their roles	<i>No information as at February 2015</i>	
5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	Continued funding and development of the Active Schools Program	Ongoing until 2019
		Continue to support Atlantis Leisure through the existing SLA	Ongoing

		<p>Develop pathways to access community sports HUBs</p> <ul style="list-style-type: none"> • Oban development • Virtual link-ups for the Isles 	Aug 2015 (dependant on Sportscotland funding)
		<p>Partnership work with Atlantis and Mactaggart facilities:</p> <ul style="list-style-type: none"> • ABAN - Housing exercise referral program • Swimming Development 	March 2015
		<p>Continue to support the SLA arrangements with NGB's for:</p> <ul style="list-style-type: none"> • Football - SFA • Shinty – Camanachd Association • Rugby – SRU 	Ongoing
5.2.3	Increase accessibility to outdoor environments / green spaces	Develop an online library of simple walking route guides, combined with linkages to pre-existing guides available from other agencies such that a single point of comprehensive information will exist.	Phase 1 to populate the library with route guides. Stage 2 to develop the web based delivery of the library. Anticipated timescale 2 years and then ongoing maintenance.
5.4.1	Promote and build social networks to improve mental health	A Link club and support group is established in area to provide additional services and build community capacity	
		6 People are facilitated to participate in personal development to build confidence and self esteem	

		Guided self-help referrals to volunteering increase by further 12 people	
		Referrals to community groups increase by further 8 people	
		Encouraging 25 people with identified mental health issues (anxiety / low mood etc) to continue to use their current social networks and build existing support available to them as well as develop new links in the community	
		Grey Matters / Seniors Forum / expand membership and improve wellbeing additional 20 people	
5.4.3	Implement systems which support all people who have lost others to suicide either in a professional or personal capacity	<i>No information as at February 2015</i>	
5.6.7	Adverse effects of welfare reform are minimised	<i>No information as at February 2015</i>	

Outcome 6: People live in safer and stronger communities

This outcome focuses on ensuring our communities feel safer and that Argyll and Bute is a safer place. We are supporting communities to become strong, resilient and self-reliant and ensuring the natural and built environment is safe, respected, valued and free of environmental crime.

The key strategies and plans supporting the delivery of this outcome at an Argyll & Bute level include: Local Police Service of Scotland Plan, Local Scottish Fire and Rescue Plan, Third Sector Partnership Business Plan, HIE Resilient Rural Communities Policy Community Engagement Strategy, Alcohol and Drugs Partnership Strategy, Local Housing Strategy, Third Sector and Communities Plan, Community Safety Strategy.

The following strategic partnerships are supporting the delivery of this outcome: Community Safety Partnerships Alcohol and Drugs Partnership, Adult Protection Committee, Child Protection Committee, Argyll and Bute Strategic Housing Forum, Violence Against Women, Third Sector and Communities Group.

Main areas of focus for Oban, Lorn and the Isles included within this outcome:

- Enhance the safety of vulnerable groups
- Improve environment, transport and fire safety
- Tackle disorder, anti-social behaviour and violent crime
- Reduced impact of alcohol and drug misuse on communities
- Stronger, resilient and more involved communities

Outcome 6: People live in safer and stronger communities

SOA Code	SOA Delivery Plan Action	Activity on the Ground	Timescale
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced	<p>The public campaign is intended to increase fire safety awareness amongst the general public and deliver a range of key safety messages around periods of high operational demand in line with seasonal Thematic Action Plans (TAP) and the SFRS Seasonal Community Safety Calendar 2014.</p> <p>The 2014/15 campaign will comprise of a number of advertising mediums: television, radio, press and editorial partnership.</p> <p>Theme: Older Persons 09 - 18 January 2015</p> <p>TV Advertising (30 second advert – STV, Channel 4, Channel 5)</p> <p>Radio (30 second advert –Clyde, Forth, West Sound, Radio Borders, Tay, Moray Firth, Northsound, Capital, Heart)</p> <p>Press (Half page advert – Scottish Sun, Daily Record/Sunday Mail)</p>	
		<p>Seasonal Community Safety Calendar</p> <p>Winter / Festive Action Plan:</p> <ul style="list-style-type: none"> • Festive Safety 	

		<ul style="list-style-type: none"> • Safety at Home • Fire & Alcohol • Cooking Safety <p>Spring Easter Action Plan:</p> <ul style="list-style-type: none"> • Grass & Wildland Fires • Rubbish & Refuse Fires • Derelict Property <p>Summer / Holiday Action Plan:</p> <ul style="list-style-type: none"> • Fire Related Anti-Social Behaviour • Holiday Safety • Countryside & Outdoor Safety <p>Autumn / Bonfire Safety Action Plan:</p> <ul style="list-style-type: none"> • Student Safety • Electrical Safety • Chimney Safety • Bonfire Safety • Older / Vulnerable Persons 	
		<p>Supporting Activities</p> <ul style="list-style-type: none"> • Attendance at: <ul style="list-style-type: none"> - Community Planning Partnership - Area Community Planning Groups - Community Safety Forums • Engagement with Local Authority Partners • Engagement with Private Sector Partners • Online & Social Media activity • National & Local press releases • Schools' Engagement • Promoting fire safety through 'Home Fire Safety Visits' in the community 	

		<ul style="list-style-type: none"> • Attendance at local events • Bonfire & Fireworks leaflet • Deliberate Firesetting leaflet • Winter & Festive Safety leaflet 	
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, anti-social behaviour and assaults through identification of hot spot locations and the management of repeat offenders.	Multi agency Anti-social behaviour group set up in Oban chaired by Local Police Inspector and involving key partners to coordinate responses to emerging issues.	Group established
		Work still ongoing to establish an overarching Argyll and Bute Tactical Group to oversee the work of the local groups	Work ongoing – completion date 2015
6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	Cut it Out inputs planned for secondary school in Oban	Ongoing 2015
		Biker safety event planned 2015	Spring/Summer 2015
		Car seat clinics	Ongoing 2015
		Pedestrian training for primary school children in Oban and surrounding area	Ongoing 2015
		Multi agency road safety group developing an action plan across Argyll and Bute to deliver a number of planned educational and prevention inputs to high risk road users	Work ongoing – completion date 2015
6.5.2	People in Argyll & Bute receive appropriate and timely support for drug and/or alcohol problems	<i>No information as at February 2015</i>	
6.6.1	Work in partnership and support Community Councils to develop community emergency plans	Police attendance at community council meetings with continued support and encouragement. Partnership Support gained at LRP meetings	Ongoing /before end of March
		Community and Business Resilience event in Oban	End of February 2015
6.6.2	Develop training programme to test and review community emergency plans	Exercises to be rolled out by police at Community Council meetings	Ongoing /before end of March

6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)	Training workshops to 3 rd sector groups	4 during 2015-16
		Bespoke support to 25 3 rd sector groups	
		Training workshops to social enterprises (ABSEN) 1-2-1 support to new / existing organisations (ABSEN)	1 during 2015-16
		Signpost (links) to sources of support / training / events via website and bulletins (ABSEN)	Ongoing
		Regional meetings for social enterprise	1 during 2015-16
		Annual conference held (pan Argyll)	
		Members survey (pan Argyll)	
		Back office resource to establish for 3 rd sector organisations	During 2015-16
6.6.5	Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard	3 support groups Mull	Monthly during 2015-16
		Establish and build capacity of groups eg: Fitstep, Zumba Gold, Stitch n Time, Walking Groups, Silvernotes, Soup & Music Group, Gaelic Speakers group, Men's Shed. Views from these groups are collated and input to consultation and comment on services.	Ongoing
		Building communities Bridges builds capacity by engaging young people in topical debate and community planning issues and provides an intergenerational platform to share and express views.	5 actions April – August 2015
		Awareness and information / opportunity to give views re HSCI events are held; and participatory engagement devolves understanding and feedback	2 events April – October 2015, various conversations
		Community capacity is expanded with increase in volunteers (150 new volunteers across Argyll)	During 2015-16

		Community based initiatives and projects developed to support communities and strengthen resilience and capacity will receive support, advice and mentoring as required	3 initiatives during 2015-16
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Community Initiatives

Strategically important community initiatives contributing to the delivery of the SOA Local aims and objectives and which have been presented to the Area CPG for information, comment and support as appropriate

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

Initiative Title:

Developed by:

Summary of activity:

Date presented to the Area CPG:

Action taken by the Area CPG:

Follow Up:

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Argyll and Bute Community Planning Partnership**Oban, Lorn and the Isles Area Community Planning Group****11th March 2015****Agenda Item [for office use]**



SOA: Local - report on supplementary workshop discussions

1. Purpose

To document additional information gathered at the SOA: Local workshop, which is not contained within the existing plans but which may be of interest to the Area Community Planning Group.

2. Recommendations

It is recommended that the Area Community Planning Group note the attached information on community delivered activities and opportunities for future development and agree that these be considered at future ACPG meetings when discussing the relevant SOA outcome.

3. Background

The discussions generated at focus groups on the SOA:Local not only focussed on the actions within the existing Delivery Plans of the SOA, and therefore SOA Local, but also where there were gaps and opportunities to address these at an area level. A number of additional community activities were identified at the workshops and these are mapped against the SOA outcome areas they relate to, for partners' information within the attached Appendix.

4. Detail

At the discussions for developing the SOA:Local, participants highlighted a number of matters falling under the categories below. These matters may be of interest to the Area Community Planning Group in its future meetings and discussions on the six SOA outcomes, and any development of action at local level. Actions

may include having a presence at the meeting from a relevant person or organisation in relation to opportunities identified.

Participants raised matters related to:

- Activity currently happening in the area but not recorded in the Single Outcome Agreement, Local.
- Opportunity for further activity at a local level
- Importance / Prioritisation of opportunities for future development

5. Conclusions

The attached information may be used by the Area Community Planning Group to consider future developments or agenda items under the relevant SOA outcome discussions.

6.0 SOA Outcomes

This report relates to all six outcomes of the SOA.

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Supplementary Information

Appendix 1 – Table of additional information

Introduction

The purpose of the *SOA Local: Oban, Lorn and the Isles* is to provide information about community planning partnership activities at a local level.

This document is a record of additional information gathered through the SOA:Local workshop process which is not contained within the local delivery plan, but which maps other local activity partners are aware of which relates to the outcomes, as well as themes that arose which were considered to be opportunities for future development. This might be through updates to raise awareness of partners about work that is already happening or discussion and action planning to create additional activity.

This document should be cross-referenced with the SOA:Local to give a fuller picture of activity across Oban, Lorn and the Isles.

Outcome 1 – the economy is diverse and thriving

PRIORITIES: The group felt that raising awareness of the qualities of the area to attract people to live, work, invest, visit and study in (1.3.1) and optimising public sector employment and training opportunities (1.8.3) were the most important areas in this outcome.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
1.1.2	Support an increase in international trade through more businesses trading internationally and businesses increasing international turnover	Tax Incremental Fund (TIF) project	Potential for developing the shellfish and fishing industries international trading further
1.1.4	Support Business Growth (including social enterprise) through HIE / SE account management and Business Gateway (BG)	Tax Incremental Fund (TIF) project Health and Wellbeing Fund (HWF) and Third Sector Grants (TSGs) available for local third sector / social enterprise initiatives Development Trusts in the area	Publicise local grant schemes which support growth of social enterprise sector e.g. TSGs, HWF Development of small business spaces / office space – development space – not just for new business but to support existing small businesses Develop dirty, technical spaces for small engineering / builders etc
1.1.7	Ensure businesses are ready to take advantage of the opportunities offered by improved Broadband speeds		Monitor consistency of roll-out and impact on areas that don't benefit

1.2.5	Undertake a scoping / feasibility study on positioning Oban as a university town.		<p>Develop more distance learning opportunities so people can stay in their local community and gain a qualification</p> <p>Oban to act as a hub to service the outlying areas and islands</p> <p>Update on plans / the scoping exercise</p>
1.2.6	Deliver Community Account Management model to support sustainable growth and community empowerment		<p>Support available for communities outwith Community Account Managed projects to develop Community Action Plans</p> <p>Feedback on impact of these projects so ACPG partners can see the benefits</p>

1.3.1	Raise awareness nationally of the qualities and attractiveness of Argyll and Bute as a location for investing, working, living, studying and visiting	<p>A range of locally produced promotional videos are available for use to promote the area.</p> <p>Promoting LORN ARC as a place for new and enhanced business activity to take place and encouraging investment from outside the area</p> <p>Oban and Lorn Tourism Association</p> <p>Argyll and the Isle Tourism</p>	<p>Awareness raising among Third Sector and Community Planning partners to let them know what resources are available</p> <p>Explore feasibility of gathering tourism figures at a local level.</p>
1.4.1	Increase awareness of marine employment, education and business opportunities through engagement with SAMS and all local stakeholders	<p>Scottish Association for Marine Science (SAMS) outreach programme and work with schools and colleges.</p> <p>Ocean Discovery Centre</p>	
1.4.2	Secure tenants for Malin House Dunstaffnage, European Marine Science Park,		
1.5.3	Support the development of the local energy supply chain		
1.6.1	Secure and maintain ongoing sustainability of the Argyll and the Isles Tourism Co-operative Ltd (AITC) (trading arm of AISTP) to further develop the tourism value chain linked to the area's unique heritage, provenance and authenticity.	Discover Tiree	More strategic co-ordination between public, third and private sectors to make sure we maximise opportunities presented by all the "year of" initiatives
1.6.2	Create partnership structures with the capacity and desire to develop the culture and heritage sector to maximise the unique opportunities	Funding application that includes Dunollie, Tiree Museum and Dunollie.	

	provided by the unique culture and heritage of the area.		
1.6.3	Support the delivery of high quality tourism experiences across Argyll and Bute		
1.6.4	Build upon the local food and drink offering		
1.7.1	To provide support business starts in each of the four council administrative areas.		
1.8.3	To optimise public sector employment and training opportunities including work experience, apprenticeships, graduate placements, research, etc.		
1.8.4	Optimise local benefits through public sector procurement process through continued usage of supplier development programme, utilising community benefit clauses where appropriate		Support to local businesses and social enterprises for them to understand how to tender and what they need to develop

Outcome 2: We have infrastructure that supports growth

Priorities: Road improvements (2.1.1) and influencing the speed and investment in the grid (2.3.1) were seen as the most important areas for development.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
2.1.1	To support Transport Scotland with their planned improvement works to the A82, A83 and A85		
2.1.2	To produce a Local Development Plan Action Plan with a focus on economic growth for Argyll and Bute covering essential services, connectivity including road, integrated transport, rail, ferries, ports, air, active travel, digital technology and grid. CHORD, TIF and Maritime Change Programme.	<p>Reports from Community Transport completed</p> <p>Ardchattan transport report (2 yrs old)</p> <p>Chord programme</p> <p>Tax Incremental Fund projects</p>	<p>Consider outcome of SMART ticketing pilot initiative in Oban.</p> <p>Police Scotland and Council working with Traffic Scotland to monitor and respond to road closures and consider methods of reducing impact.</p> <p>Sleeper service</p> <p>Parking- Town Centre</p> <p>People need communication re travel issues & timetables</p> <p>Discussion on integration of transport and timetabling</p> <p>Discussion on flexible solutions for rural areas</p>

			Support information for relatives accompanying emergency trips to Paisley re accommodation etc that can be accessed during unsociable hours. Awareness raising within Argyll and Clyde re some of the practicalities rural communities accessing services face
2.1.3	To achieve a new service of a regular commercial air link between Oban and Glasgow/ Oban to Barra.		
2.1.4	Establish Green Networks in each of our Main Towns		Consider existing carbon reduction work being undertaken by the third sector and opportunities for further integration and development
2.2.1	Deliver the roll out of high speed next generation broadband	Community initiatives being developed.	Need more info locally on plans - How, when, where, what cost, will we all get it? Argyll & Bute Council (ABC), Highlands and Islands Enterprise (HIE) and Community Broadband Scotland (CBS) are developing plans to help market, inform and educate - both business and social

			applications. HIE will do a roadshow in Oban in the spring for businesses.
2.2.2	Work with key agencies to improve coverage and quality of mobile phone signals		No mobile signal at all in some places - Consider awareness raising of how community initiatives can be developed and supported
2.3.1	Influencing the scale and the speed of the investment in the grid		Updates on response to outages Problem in more rural areas – has an impact on tourism Grid capacity limiting community renewables developments
2.4.1	To preserve and expand the supply of good quality housing units across all tenures to enable population growth.	Small affordable community led builds developing in some areas with support from partners	
2.6.1	To undertake Action Plans for each of our six Main Town Centres		
2.7.4	Develop a plan to promote our Piers and Harbours		
2.8.1	To develop a marketing strategy to dispose of public sector surplus property and land		More information locally about community empowerment bill

			Details of what land and assets public sector own Optimise community benefit and community buy out
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Outcome 3: Education, skills and training maximises opportunities for all

Priorities: General feedback was that the whole outcome was a priority and only some of the group participated in prioritising specific opportunities for future development – there was no clear one priority identified.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for future development
3.1.2	Develop a range of programmes, courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities and opportunities for progression to further study	Scottish Association for Marine Science educational programmes working with local schools and colleges	
3.1.5	Increase the number of young people achieving accredited learning opportunities		
3.2.1	Improve the alignment of education and training with business requirements and the economic opportunities in Argyll and Bute	West Highland Housing Association working with Oban High School Argyll and Bute Employability Partnership Carrgorm work experience Pathways programme delivered via schools and partners Activity agreements supporting targeted young people into positive destinations i.e. Education, Employment or training	Awareness raising of support available to local businesses to help them take on an apprentice and support them through the paperwork and requirements. Consider ways of care as an important job, not low level – needs to be promoted. Needs to be thought of as high value employment
3.2.2	Increase the number of opportunities		Do businesses need support

	for work placements for Senior Phase pupils		to take someone on work experience and make it a useful experience?
3.2.3	Provide new and existing SMEs in Argyll with the opportunity to access business skills workshops to help them develop	Courses open to third sector organisations	
3.2.4	Encourage local apprenticeships and training programmes which align with the demands of the local job market		Explore whether businesses feel they need more support to take on apprentices
3.2.5	Increase the number of targeted recruitment and training Community Benefits (e.g. apprenticeships, jobs, leadership training etc		Consider whether the actions identified in the SOA: Local are sufficient or whether there are opportunities for community or ACPG work to enhance this.
3.2.7	Develop a curriculum for Argyll College which is responsive to local needs		Explore post-school learning opportunities available in the area, including IT for older people
3.3.3	Promote opportunities for young people to access vocational learning through emergency services and uniformed services programmes	Recruitment campaign being re-invigorated in Jan 2015 Looking to recruit local people for local area & review of recruitment process	Potential for young firefighters initiative to be implemented in Oban Police cadet programme Some islands have no police presence at all Promote local recruitment for all emergency services
3.4.3	Increase the number of young people		

	engaged in volunteering		
3.6.1	Support children and young people to promote good citizenship and engage in wider decision making with partner agencies	North Argyll Youth Forum Young Carers' Group Oban Youth Cafe	
3.6.2	Develop the Argyll Young Entrepreneurs website to support young entrepreneurs		
3.6.3	Increase the capacity of community groups	Support to social enterprise Council Community Development Officer for Oban, Lorn and the Isles AVA – third sector officer (part-time) now in place and based in Oban Highlands and Islands Enterprise Community Account managed posts within Ulva Ferry and Tiree Just Enterprise support programme Education Scotland inspections recently graded “impact on Communities” as Excellent for the Tobermory High School cluster and “Very Good” for Oban High School.	Argyll and Bute Social Enterprise Network officer – extend support
3.6.4	Provide the opportunity for adults for adults to participate in certificated courses across Argyll and Bute		

3.6.6	Support adults to access learning opportunities and progression so that they gain skills and confidence with a particular focus on digital literacy	IT courses of various levels and topics available through community based adult learning programmes and college courses.	Opportunities for older people to participate in IT training. Intergenerational IT projects?
3.6.7	Provide opportunities for older people to be involved in community projects	Local activities are mapped through the OLI Health and Well-being Network and Living it Up website	Employability skills / preparation for workplace expectations for young people

Outcome 5: People live active, healthier and independent lives

PRIORITIES: Improving access and developing more opportunities for people to participate in physical exercise and activity (5.2.2) was prioritised as the most important area for development within this outcome.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for Future Development
5.1.1	Continue to shift the balance of care from institutional to community based settings	<p>Integration of Health and Social Care</p> <p>Reshaping Care for Older People consultation ongoing</p> <p>Joint improvement teams e.g. dementia, mental health.</p>	<p>Support for communities to help out e.g. car scheme</p> <p>Lack of care workers in the community</p> <p>Explore whether we can do more than statutory obligations</p> <p>Dementia awareness training for communities</p> <p>Not enough resources and budget available for this</p>
5.1.5	All service providers use an approach which encourages mobility and promotes strength and balance reducing falls in older people		

5.1.6	Maintain a new build social housing programme including housing for varying needs to enable people to live more independently	.	
5.1.7	Carers are identified, supported and enabled to fulfil their roles	North Argyll Carers Centre Crossroads North Argyll Dementia Resource Centre in Oban	
5.2.1	Work in partnership to tackle obesity and diabetes	Lorn and Oban Healthy Options Carers Cooking session Health and wellbeing Network	Links to 5.4.1?
5.2.2	Improve access and develop more opportunities for people to participate in physical exercise / activity	<ul style="list-style-type: none"> • Crossroads Fitness and Laughter Club • Argyll Voluntary Action – Zumba for older people - walking group (frail) – Men’s Shed –Lunch Club – Tea Dance – Gaelic Ceilidh for older people • Alzheimer Scotland photography and walking group • Pathways to Health • Living it up • Health and Wellbeing Network asset lists in place • Living it up website • Freestyle Fridays at Atlantis Leisure(secondary school age) • Atlantis Leisure Playsport programme 	<p>Need provision for activities that are not sports related</p> <p>Should be prevention, not reactive</p> <p>Communication / advertising of what is available</p>

		<ul style="list-style-type: none"> • Oban Community Playpark group have secured funding – significant new outdoor play area for age 5+ to be in place by Autumn 	
5.2.3	Increase accessibility to outdoor environments / green spaces	<p>Lorn Organic Growers</p> <p>H2O polytunnel project at Glencruitten – number of groups accessing gardening activities there</p> <p>Glenorchy & Innishail Community Orchard</p> <p>Oban Mountain bike crew working on trail developments at Glencruitten Estate, Oban</p> <p>Community Learning & Development - Wood Words</p> <p>Oban Sensory Garden</p> <p>Health and Wellbeing Network asset lists in place</p> <p>Living it up website</p> <p>Stramash activities</p>	Map of footpaths around Oban
5.4.1	Promote and build social networks to improve mental health	<p>Mental Health Strategy</p> <p>A Local Information System for Scotland (ALISS)</p> <p>Argyll and Bute Advice Network (ABAN)</p>	<p>Reduction in mental health awareness training capacity</p> <p>Information about opportunities/ clubs /</p>

		Living it up project Health and Well-being Network	social networks needs to be on a variety of mediums, not just digital
5.4.3	Implement systems which support all people who have lost others to suicide either in a professional or personal capacity		
5.5.2	Deliver services that assist with the re-ablement of older persons	<ul style="list-style-type: none"> • Happening through Reshaping Care for Older People project • Dementia Resource Centre support workers (2 LINK workers and Dementia advisor) and groups. One link worker specifically for the islands • Carers Centre groups and specialised staff • Minority Ethnic Carers of Older People Project • Crossroads Fitness and Fun Group • Fire Service Home Safety Visits 	Number of care beds very limited
5.6.7	Adverse effects of welfare reform are minimised		

Outcome 6: People live in safer and stronger communities

Priorities: Prioritisation under this outcome was scattered but support for people with drug and alcohol problems (6.5.2) and keeping people safe in their own homes (6.2.2) received some support, as did the need for community activities and involving people in discussions to express their views (6.6.5) were the most popular. It was commented that the group felt addressing isolation was missing from this outcome.

SOA Code	SOA Delivery Plan Action	Additional local activity we know is taking place, relating to these themes	Areas for Future Development
6.2.2	Ensure people are safe in their homes and the risk of harm and injury is reduced		
6.3.1	Ensure effective multi agency tasking processes are in place to tackle disorder, anti social behaviour and assaults through identification of hot spot locations and the management of repeat offenders.		
6.4.3	Deliver education and prevention inputs to groups identified as high risk road users	Speed limit reduction proposed along A85 Police proactive in education and enforcement Multi-agency road safety group	More emphasis on personal responsibility – not acceptable to break rules (education?) Needs signs asking slow moving vehicles to pull in and allow overtaking Roll out of Cut it out initiative to other High

			Schools in the area
6.5.2	People in Argyll & Bute receive appropriate and timely support for drug and/or alcohol problems		
6.6.1	Work in partnership and support Community Councils to develop community emergency plans	Many communities have plans in place	No emergency plan for Oban town in place yet
6.6.2	Develop training programme to test and review community emergency plans		Outlying Community Councils don't all have police presence at their meetings
6.6.4	The third sector works to achieve sustainability and improve resilience (e.g. breadth of income streams)		
6.6.5	Communities are empowered through peer, social and third sector connections to work and play together and to have a voice which is heard	OLI Health and Well-being network asset list	

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Argyll and Bute Community Planning Partnership

Area Meetings
Date: March 2015



Title: Physical Activity Position Statement for Argyll and Bute

1. SUMMARY

- 1.1** A new position statement for physical activity has been prepared for Argyll and Bute by the Health and Wellbeing Partnership. This was launched in January 2015.

2. RECOMMENDATIONS

The Area Community Planning Group is asked to:

- Note the contents of this paper and accompanying summary Position Statement
- Consider the role this group can play in increasing physical activity levels locally
- Promote the 7 Key Target Areas for Action locally
- Review where increasing physical activity is included in the local Community Plan

3. BACKGROUND

3.1 Physical activity is free and can help people to:

- Live longer independent lives
- Have fewer long term health conditions like diabetes and high blood pressure
- Maintain a healthy body weight
- Feel better emotionally, mentally and physically

Not everyone is as physically active as they could be and some people find it more difficult than others to be active, examples include older or disabled people and people who live in remote areas. The new strategy aims to help people to be more active. This includes initiatives in schools, workplaces, healthcare settings and in the community.

Physical inactivity contributes to nearly 2,500 deaths in Scotland and costs the NHS around £91 million per year.

3.2 Recommended physical activity levels throughout the life course:

The early years (under 5s)

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

Children and young people (5 – 18 years)

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

Adults (19 – 64 years)

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

Older adults (65+ years)

- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

Source: Department of Health. *Start Active, Stay Active: A report on physical activity for health from the four home countries' Chief Medical Officers*. Available from:

<https://www.gov.uk/government/publications/start-active-stay-active-a-report-on-physical-activity-from-the-four-home-countries-chief-medical-officers>

3.3 According to the 2013 Scottish Health Survey:

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

Reference

The Scottish Government. *The Scottish Health Survey, 2012 edition. Volume 1: main report. A National Statistics Publication for Scotland*. The Scottish Government, 2013.

4. KEY TARGET AREAS FOR ACTION

4.1 There are 7 target areas for Action:

1. Maintain provision of physical activity within and beyond the school gate.
2. Facilitate greater levels of physical activity within the workplace.
3. Maintain provision of physical activity within recreational or leisure settings that are inclusive and accessible to all.
4. Support physical activity for older adults and those with long-term conditions.
5. Enhance the promotion of physical activity within healthcare settings.
6. Promote and maintain environments which support rather than hinder physical activity.
7. Facilitate greater partnership working and effective communication.

4.2 Examples where we are already actively promoting physical activity can be found in the position statement, but some examples are:

(1) Play at Home, Active Schools, Stramash (2) Healthy working Lives, Corporate Gym Membership, Cycle to Work Scheme (3) Core Paths, Leisure Centre Programmes (4) Argyll Active, Healthy Options, The Bute Model, T'ai chi (5) Falls Prevention Programmes, 23 ½ hours, Motivational Interviewing (6) Forest Trails, Cycle Paths, Road Safety and Maintenance (7) Sports and Physical Activity Framework, Community Sports Hubs, ABAN, AICCT.

5. CONCLUSION

5.1 Increasing physical activity can significantly improve health and wellbeing outcomes across the population.

Argyll and Bute has many opportunities for physical activity, both indoors and outdoors, which can be promoted more effectively.

A joint approach is needed to support people to become more physically active.

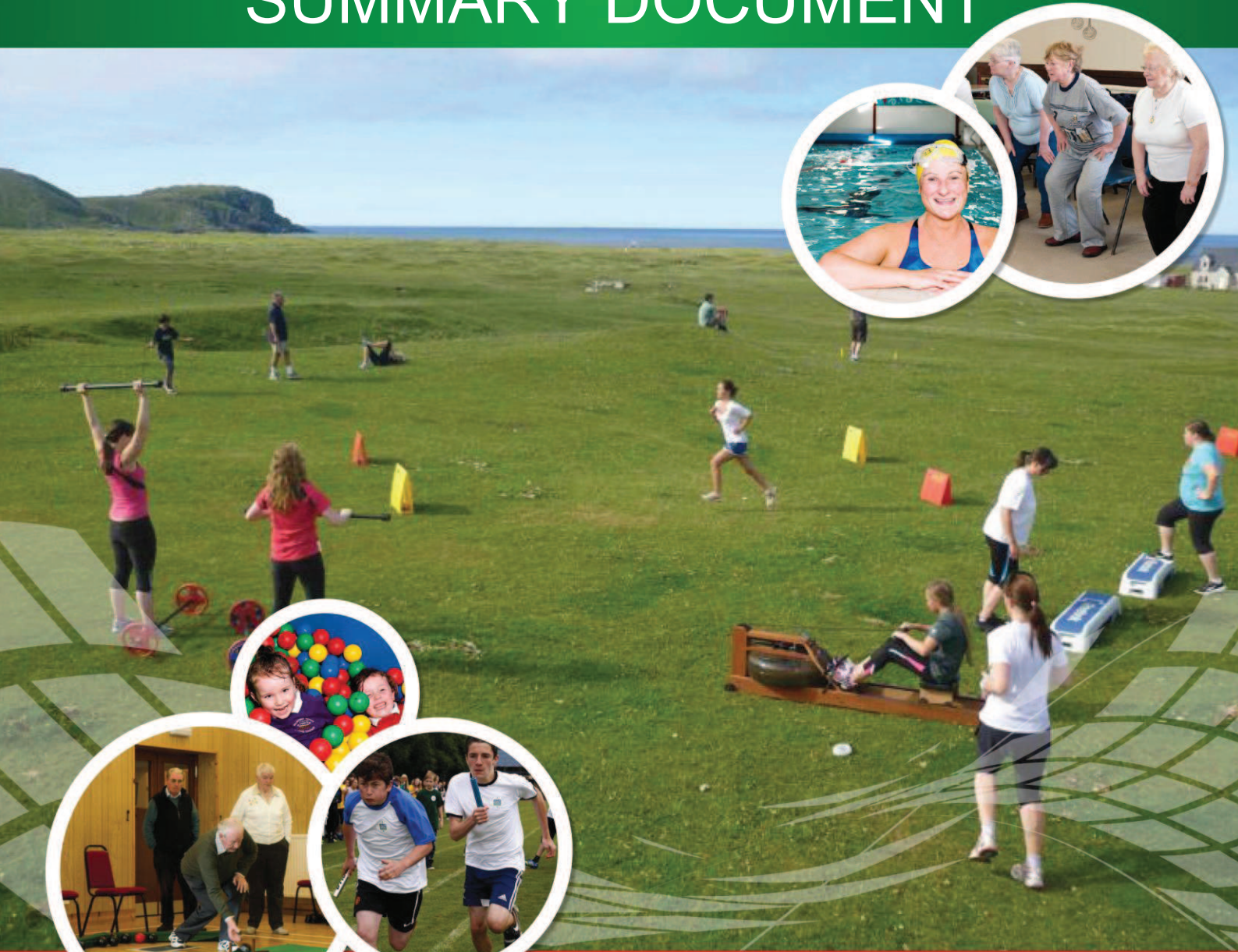
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Argyll & Bute Physical Activity Position Statement

SUMMARY DOCUMENT



NHS Highland
January 2015

Prepared by J. Wares (NHS Highland Public Health Specialty Registrar) on behalf of
Argyll & Bute Health and Wellbeing Partnership



Background

The need to improve physical activity levels in Argyll and Bute was identified by the Health and Wellbeing Partnership. This will contribute to Outcome 5 of the Single Outcome Agreement, namely: people live active, healthier and independent lives. A consultation exercise with key partners involved in physical activity took place in early 2014. This document summarises the current position in relation to physical activity and provides strategic direction for future work. The key aim is to enhance partnership working to support a greater proportion of the population to be physically active.

A detailed report is available at: www.healthyargyllandbute.co.uk

Health & well-being	Community planning	Early years	Recreation & access	Volunteering	Tourism	Road safety	Education
Physical activity connects a wide range of policy areas including:							
Climate change	Environment (urban/rural)	Sustainable transport	Planning & land use	Economic development	Housing	Sport	Disability & equality

Figure 1: Policy areas which include physical activity ⁽¹⁾

Where are we now?

Physical activity plays a significant role in maintaining health and well-being across the life course and has been shown to produce a range of additional benefits beyond specific health outcomes. However, it is well recognised that despite the benefits of regular exercise, much of the population do not meet the recommended levels of physical activity.

The consultation showed there is much enthusiasm for the physical activity agenda with many services and projects currently supporting uptake and maintenance of physical activity.

The key areas identified in the consultation were:

- Widen access to opportunities for physical activity. The most commonly cited barriers were those which centred around transport which, although unsurprising given the geography, highlights the challenges for equitable service provision in more remote and rural areas.
- Develop greater partnership working especially in light of current professional pressures. A need for improved co-ordination, integration and knowledge sharing was identified, particularly in relation to greater inclusion of the third sector.

According to findings from the 2012 Scottish Health Survey:⁽²⁾

- 62% of adults met the recommended physical activity levels (men - 67%, women - 58%). Levels decreased with age.
- 70% of children (aged 2-15) met the recommended physical activity levels (boys - 73%, girls - 68%). Levels decreased with age.
- The amount of sedentary leisure time reported by adults aged 16 and over was 5.5 hours on weekdays and 6.0 hours on weekend days.
- Physical inactivity is a contributory factor to overweight and obesity. In 2012, almost two-thirds of adults (64.3%) were either overweight or obese.

Where do we want to be?

Physical inactivity is a widespread challenge at both a local and national level. The overarching aim of this position statement is to increase, and crucially maintain, the proportion of the population of Argyll and Bute that are physically active.



Recommended physical activity levels: ⁽³⁾

The early years (under 5s)

- Physical activity should be encouraged from birth through both water-based activities and floor-based play.
- Once walking unaided, young children should be active for at least three hours per day spread throughout the day.

Children and young people (5 – 18 years)

- This age-group should accumulate at least 60 minutes of moderate to vigorous intensity physical activity per day.
- Muscle strengthening exercises to be undertaken at least three times per week.

Adults (19 – 64 years)

- Adults should accumulate at least 150 minutes of moderate intensity (or 75 minutes of vigorous intensity) exercise over the course of a week and should aim to be active daily.
- Muscle strengthening exercises should be included at least twice a week.

Older adults (65+ years)

- Older adults should aim to accumulate at least 150 minutes of moderate intensity activity over the course of a week and should try to be active on a daily basis.
- Muscle strengthening exercises, combined with those which improve balance and coordination, should also be undertaken.

How do we get there?

General consensus from the consultation combined with the strategic direction of current physical activity policy has informed the following key recommendations:

- 1. Maintain provision of physical activity opportunities within & beyond the school gate.**
- 2. Facilitate greater levels of physical activity within the workplace.**
- 3. Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all.**
- 4. Support physical activity for older adults and those with long-term conditions.**
- 5. Enhance the promotion of physical activity within healthcare settings.**
- 6. Promote and maintain environments which support rather than hinder physical activity.**
- 7. Facilitate greater partnership working and effective communication.**

KEY RECOMMENDATIONS

1. Maintain provision of physical activity opportunities for children and young people within and beyond the school gates:

- Ensure children are active from birth by supporting parents and carers to develop the skills and knowledge required for enabling active play and instilling active behaviours for life.
- Ensure that nurseries and childcare facilities minimise sedentary activities through their implementation of the National Care Standards – Early Education and Childcare.
- Provision of at least two hours of good quality physical education in primary schools, or two periods in secondary schools, for every child every week, across all schools in Argyll and Bute.
- Regular review of active travel action plans by all schools to increase the proportion of children travelling to school by active means.
- Ensure that a wide range of activities are provided which enable ample choice for all children and young people. Provision should attempt to address geographical inequity through, for example, the use of community hubs and local volunteers.
- Increase engagement with those children that are currently inactive. Consider use of taster sessions, consultation, 'buddying' or implementation of alternative activities.
- Ensure there is a balance between activities designed to be social and those which focus on competition.
- Ensure that children and young people have access to play spaces, whether they are park areas or informal spaces where they choose to play.
- Build on the progress to date of the Active Schools programme in developing the transition from school to community sport.
- Ensure that volunteers, coaches and teachers are adequately trained and supported to provide opportunities for physical activity and encourage greater partnership working between all involved.
- Encourage greater participation in volunteering and leadership projects associated with the physical activity agenda.
- Address gaps in provision of swimming lessons so that every child in Argyll and Bute has the opportunity to learn how to swim.

2. Facilitate greater levels of physical activity within the workplace:

- Development of organisation-wide physical activity plans or policies which maximise opportunities for participation and are based on employee consultation with full support from management.
- Greater management buy-in to the physical activity agenda.
- Development of organisation-wide active travel plans which support employees to incorporate active travel into their commute and within the working day.
- Provision of working environments and facilities which support physical activity.
- Ensure that workplace accessibility through active travel or public transport is maximised and the wider estate is developed to support walking and cycling.
- Use of participation in local and national events and challenges to raise interest and support longer-term provision of recreational opportunities such as the development of lunchtime walks.
- Ongoing development of the Healthy Working Lives programme.

3. Maintain provision of opportunities for physical activity within recreational or leisure settings that are inclusive and accessible to all:

- Widen access to opportunities for physical activity by ensuring that initiatives are inclusive and tailored to reflect a range of needs, abilities and interests.
- Increase provision of activities aimed at those who are currently inactive.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Ongoing community engagement to identify prevailing local barriers.
- Build on existing partnerships to support greater access to, and use of, the natural environment for physical activity and outdoor recreation.
- Enhance the use of outdoor environments for supporting wider health and well-being objectives.

4. Support physical activity for older adults and those with long-term conditions:

- Tailor communication appropriately to ensure maximum engagement.
- Widen access to opportunities for physical activity by addressing barriers and ensuring initiatives are tailored to reflect a range of needs, abilities and interests.
- Ensure activities build confidence by beginning with low intensity activities.
- Incorporate non-endurance physical activities and provide support and follow-up to ensure continued engagement.
- Integrate opportunities for physical activity with initiatives aimed at reducing social isolation and enhancing resilience.
- Address environmental barriers to engaging with physical activity.
- Continued emphasis on delivery of falls prevention agenda and of physical activity as a key component of self-management.

5. Enhance the promotion of physical activity within healthcare settings:

- Physical activity should be incorporated into patient pathways and all staff should emphasise the importance of physical activity for patients as part of their rehabilitation and as part of ongoing prevention.
- Development and promotion of active travel plans to increase uptake and support long-term behaviour change.
- Enhance the healthcare environment and develop initiatives which provide greater opportunities for staff, patients and visitors to be more active.
- Incorporate the findings and recommendations of the physical activity pathway feasibility study into approaches for supporting delivery across primary care.
- Consider building on the learning from ArgyllActive, Lorn and Oban Healthy Options and the Bute Model, combined with current evidence, to determine optimal referral pathways from healthcare settings.
- Building design or redesign should facilitate physical activity where possible.

6. Promote and maintain environments which support rather than hinder physical activity:

- Promote individual and community developments which help to improve health, regenerate communities and enable all communities to access opportunities.
- Promote development which maximises the extent to which travel demands can be met by active travel and which reduce car dependency.
- Encourage uptake of active travel within communities through improvements to the walking, cycling and public transport infrastructure. Acknowledge local geography and adapt recommendations to support uptake in more remote and rural areas.
- Implementation of the relevant actions set out within the Cycling Action Plan for Scotland 2013.
- Ensure that environmental quality and community safety is maximised so that local neighbourhoods and facilities support physical activity.
- Continue to identify and address barriers to physical activity within local communities.
- Ensure access to greenspace is prioritised during local planning decisions.
- Consider how best to utilise school estates and local assets for improving uptake of physical activity.
- Ensure that opportunities for active play are accessible, well-maintained and appealing to local children.
- Provision of internal environments which prioritise physical activity during building design or re-design.

7. Facilitate greater partnership working and effective communication:

- Widen current partnership approaches through the use of a whole systems approach e.g. in the Community Planning Partnership (CPP).
- Enhance coordination, integration and knowledge sharing especially with the third sector.
- Clear and consistent messages at both individual and community levels.

Next Steps:

The governance of this position statement will be via the Health and Wellbeing Partnership, which is a strategic partnership of Argyll and Bute CPP.

Actions arising from this document will be progressed via the working group for physical activity which is a sub-group of the above Partnership.

Annual reports will be provided to the CPP.

Acknowledgements:

Thanks to the partners who took the time to participate in the consultation.

References:

1. The Scottish Government. *Let's get Scotland Walking - The National walking Strategy*. Available from: <http://www.scotland.gov.uk/Resource/0045/00452622.pdf>
2. The Scottish Government. *The Scottish Health Survey, 2012 edition. Volume 1: main report. A National Statistics Publication for Scotland*. The Scottish Government, 2013.
3. Department of Health. *Start Active, Stay Active: A report on physical activity for health from the four home countries' Chief Medical Officers*. Available from: <https://www.gov.uk/government/publications/start-active-stay-active-a-report-on-physical-activity-from-the-four-home-countries-chief-medical-officers>



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ARGYLL & BUTE
HEALTH & WELLBEING NETWORK

NHS
Highland



Scottish Water

Joanna Peebles



**Scottish
Water**

Trusted to serve Scotland

Our vital role



Serve 5 million customers

1.3 billion litres of water every day

252 water treatment works

More than 1800 waste water
treatment works

Over 29,000 miles of water pipes

£1 billion turnover

4th largest water services provider in
the UK

Employ over 3,500 staff



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Water**

Trusted to serve Scotland

Let's look at Argyll & Bute

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- Over 85,000 households
- 36 Water Treatment Works
- 153 Waste Water Treatment Works
- 1,700 km of water mains
- 650 km of sewers



Trusted to serve Scotland

Invested over £337m since 2002



- Waste Water Improvements
 - Dunoon
 - Campbeltown
 - Port Appin
 - Toberonochy
- Water Treatment Works
 - Port Charlotte
 - Kilmelford
- Water Mains Upgrades
 - 50 km, areas include Oban, Dalmally/Loch Awe, Tiree and Claddich



**Scottish
Water**

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Going Forward

- Rhu – remove the waste water untreated outfalls from the coastal area, improving the quality of coastal water
- Kilmun, Inellen, Strone, Toward - remove waste water outfalls and install septic tanks
- Comleoch Road, Dunoon – renewing approx 400m of sewer
- Dunoon waste water catchment – surface water - there is investigations in place looking at the best way forward to remove surface water and help improve the network.



**Scottish
Water**

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- Oban – new water treatment works, delivering clearer fresher drinking water and sustainable investment for the future development of the town
- Lochearnhead WTW which serves more than 260 properties planned operational investment will ensure customers continue to receive high quality drinking water
- At Tighnabruaich operational improvements
- Across Scotland a £60 million programme of flushing water mains, lining pipes or replacing 400 kilometres of pipes across Scotland improving water quality for more than 100,000 properties in 78 areas of Scotland.



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Water**

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Community Broadband Scotland

Campbell Cameron – Argyll Lomond and the Isles Adviser.

February 2015 update - Top facts and figures.

Background

- Due to its size and location, Argyll and Bute is covered by both projects within the Digital Scotland Superfast Broadband programme. The programme is expected – when combined with existing rollout plans – to cover at least 84.9% of premises in Argyll and Bute by the end of 2017/18. Commercial deployment alone would have reached only 28% of premises in the region.
- The Digital Scotland Superfast Broadband (DSSB) programme is being delivered through two regional projects – one in the Highlands & Islands; the other in the rest of Scotland. Both projects are being delivered in partnership with BT.
- Community Broadband Scotland assists area where there are poor or no broadband services and the area is unlikely to benefit from the DSSB programme.
- The Highlands and Islands project will involve laying 800 km of new fibre on land and 400 km of sub-sea cables to provide 19 crossings to remote islands. The total project value is around £146 million, with the public sector investing around £120 million.
- CBS has received 8 formal applications in Argyll and Bute from community-led broadband projects for grants from its Start Up fund. Funding totalling £15,000 has been allocated to 6 projects (Mull & Iona, Colintraive, Tighnabruaich, Appin, Bute, and South Kintyre) to undertake scoping work and 2 projects (Gigaplus Argyll/Mull & Iona) to undertake project planning work.

Update

- Recently HIE/ BT announced that the Rothesay, Campbeltown, and Lochgilphead areas were being advanced to connect in the second half (June – December) of 2015.
- CBS is working with the Argyll Isles project (Gigaplus Argyll), which comprises seven communities (Colonsay, Mull & Iona, Lismore, Islay, Jura, Luing, Craignish) who are undertaking a procurement process to identify a preferred supplier for an aggregated broadband solution for these islands. The preferred supplier will be identified in March. A formal application for capital funding support for a project to serve over 1500 premises is expected upon completion of this process and submission of a viable business plan.
- In addition, CBS is actively engaged with 3 pre-application 'pipeline' projects (Lochgair, Bridge of Orchy, and Loch Awe), all of which it expects to progress to the project planning stage.

Campbell Cameron.

campbell.cameron@communitybroadbandscotland.org

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ARGYLL AND BUTE COUNCIL
Development and Infrastructure

Community Planning Group – OLI
11th March 2015

Argyll and Bute Local Development Plan Update

1.0 EXECUTIVE SUMMARY

- 1.1 The aim of this report is to update the Community Planning Group on the progress of the Argyll and Bute Local Development Plan towards adoption and highlight areas for future involvement of community planning in assisting with the delivery of the plan.
- 1.2 The Senior Planning and Strategies Officer will give a brief presentation on the plan process to adoption, aims of the plan - in particular as they relate to Oban, Lorn and the Isles and set out areas where involvement of the community planning partnership could add value to the delivery of the plan.
- 1.3 It is recommended that members of the Community Planning Group note the contents of the report, in particular the potential for future engagement related to the delivery aspects of the plan.

ARGYLL AND BUTE COUNCIL

Community Planning Group – OLI

Development and Infrastructure

6th March 2015

Argyll and Bute Local Development Plan Update

2.0 INTRODUCTION

2.1 This report provides the Community Planning Group with an update on the progress of the Argyll and Bute Local Development Plan (LDP) towards adoption and the potential for the Community Planning Group to become involved in the delivery of the plan. The LDP is the statutory land use plan that promotes and guides future development across Argyll and Bute.

3.0 RECOMMENDATIONS

3.1 It is recommended that members of the Community Planning Group note the contents of the report, in particular the potential for future engagement related to the delivery aspects of the plan.

4.0 DETAIL

4.1 The preparation of the LDP has involved engagement with key stakeholders over a 5 year period, including communities, private business, key agencies and other Council departments. An Examination was held by Scottish Government Reporters into unresolved objections to the plan during 2014. [Argyll and Bute Council : Proposed Argyll and Bute Local Development Plan Examination](#). The Reporters recommendations were accepted by Council in January 2015 and agreement obtained to proceed to adoption. The adoption process involves publication of the plan and an intention to adopt (20th February 2015) followed by formal adoption, which is anticipated after the 20th March 2015. An Action Programme requires to be published within 3 months of adoption of the plan. Supplementary Guidance will also follow after adoption, providing more detail on the LDP policies and proposals.

4.2 The LDP is the statutory land use plan that promotes and guides future development across Argyll and Bute. It contains sites that have the capacity to deliver over £1 billion of investment in our area. It contains a spatial strategy for Oban, Lorn and the Isles to direct development over the next 5 years and with a longer term vision for the next 20 years.

4.3 Some of the key points about the LDP are:

- It is a strategy for sustainable economic growth that is backed by effective allocations and an action programme for delivery.
- The plan identifies effective allocations for over 4,500 housing units and 90

hectares of new industrial and business land, including significant new releases

- It is the key document for development in Argyll and Bute over the next five years, being the main consideration in determining planning applications
- It will support the council in unlocking the development potential of the area
- It aligns with and supports the objectives of the Argyll and Bute Community Planning Partnership Single Outcome Agreement to develop our economy and increase the population.

4.4 Key points from the examination report are:

- New rural opportunity areas on the islands of Luing, Coll, Tiree and Iona.
- Removal of a rural opportunity area at Shenavallie, North Lorn
- Recommendation for an additional business and tourism potential development area next to Oban Airport in accordance with the Council's suggestion.
- Reduction in the housing allocations of just 262 units, equating to only 3.1% of the total established housing land supply (8440 unit), including areas at:-
 - Dunbeg, near Oban; Seil, near Oban; Ganavan, near Oban
- The reporters are content that the scale of housing allocations in the plan is appropriate.
- The Department for Planning and Appeals (DPEA) was satisfied with the council's community engagement exercises when developing the plan
- LDP Policy on Renewables and particularly wind farms to be amended in accordance with the July 2014 Scottish Planning

4.5 The plan will move into a delivery phase in the coming months, which will be directed by the Action Programme. This is a new requirement of the LDP process to ensure that there is a stronger focus on delivery. It is directed at the proposals in the LDP and linked to the single outcome agreement. The Key Agencies were consulted on the Action Programme and are identified as partners to help deliver the LDP. One of the actions is to deliver community based plans such as that developed for Craignish. The community Group may wish to become engaged in the delivery process as it develops.

5.0 CONCLUSION

5.1 The Argyll and Bute Local Development Plan is anticipated to be adopted after the 20th March 2015. It will guide the delivery of development across Argyll and Bute.

5.2 The LDP contains a spatial strategy for Oban, Lorn and the Isles, the delivery of which is set out in the Action Programme. The Community Planning Group may wish to become involved in delivery of actions in the Oban, Lorn and the Isles as appropriate.

6.0 IMPLICATIONS

6.1 Policy None as a result of this report. The Local Development Plan is the statutory land use plan for Argyll and Bute (excluding the Loch Lomond and the Trossachs National Park). Planning decisions require to be made in accordance with the

development plan unless there are material considerations that outweigh it.

- 6.2 Financial None as a result of this report
- 6.3 Legal None as a result of this report
- 6.4 HR None as a result of this report
- 6.5 Equalities None as a result of this report. An Equalities Impact Assessment of the LDP is being finalised
- 6.6 Risk None as a result of this report
- 6.7 Customer Service None as a result of this report

Executive Director of Development and Infrastructure : Pippa Milne
Policy Lead Cllr Kinniburgh
Date of Report : 26/02/2015

For further information contact: Sybil Johnson 01546 604308

**Oban, Lorn and the Isles
Community Planning Group
Date: 11 March 2015**



ARGYLL AND BUTE HEALTH AND SOCIAL CARE PARTNERSHIP – UPDATE

The Group is asked to:

- **Note** completion of the consultation on the Argyll and Bute HSCP Integration Scheme.
- **Note** the disestablishment of Argyll and Bute CHP and the transition arrangements to be implemented in both the council and NHS
- **Note** the commencement of the process to establish the Strategic Planning Group
- **Note** the continuation of the staff communication and engagement and community events relating to Integration for February 2015

1 Background and Summary

The purpose of this paper is to provide Community Planning Group with a progress report on the action undertaken to establish the Argyll and Bute Health and Social Care partnership (HSCP) since its last meeting.

NHS highland and Argyll Bute Council in April 2014 meeting endorsed the integration model as “Body Corporate” for the Argyll and Bute Health and Social Care partnership and confirmed the scope of service inclusion in June 2014.

2 Argyll and Bute HSCP Establishment Update

2.1 Integration Scheme

Consultation on the Argyll and Bute HSCP Integration scheme is now complete in total there were 44 responses from members of the public and stakeholders. This low response rate is unfortunate but predicted, due to the fact this is a statutory instrument and thus not easy to understand, plus the relatively short timescale to respond in order to comply with the SGHD timeline for approval.

The integration scheme was submitted to the Scottish Government for consideration in January with the expectation if approved the new Integrated Joint Board would be legally constituted in April 2015.

2.2 Disestablishment of Argyll and Bute CHP- Transition Arrangements

Following the issuing of Scottish Government guidance on the disestablishment of CHPs as at 31st March 2015, there is a need to put in place interim arrangements until the resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB). This is dependent upon the production and approval of the Argyll and Bute HSCP strategic plan (see section 2.3)

NHS Highland, having considered the risks, and to meet the clinical and care governance and financial accountability requirements, will put in place Argyll and Bute Health Governance Committee will be established as a new subcommittee of the Board.

The Argyll and Bute council has confirmed the transition arrangements will be through its existing Community Services Committee.

The end of these transition arrangements must be by the 31st March 2016 as dictated by statute or sooner once resources can be legally delegated to the Argyll and Bute HSCP Integrated Joint Board (IJB).

2.3 Argyll and Bute Integration Joint Board

The Argyll and Bute HSCP Integration Joint Board (once legally constituted) will retain responsibility for the following:

- Production of the Argyll and Bute HSCP Strategic Plan
- Oversight of the integration transition arrangements regarding:
 - Health and Care Governance (Quality and Safety)
 - Health and Social Care Workforce and partnership arrangements
 - Financial Governance
 - Organisational Development
 - Patient and Carer engagement and involvement arrangements

The IJB therefore has no responsibility at this time for day to day operational services.

2.3 Strategic Planning Group

The Scottish Government has now issued the final guidance in relation to 3 year strategic plans and shadow IJBs are now being asked to enact this and confirm their programme for producing their plans. The table below outlines the timetable for this:

Production of Strategic Plan- Indicative timetable;

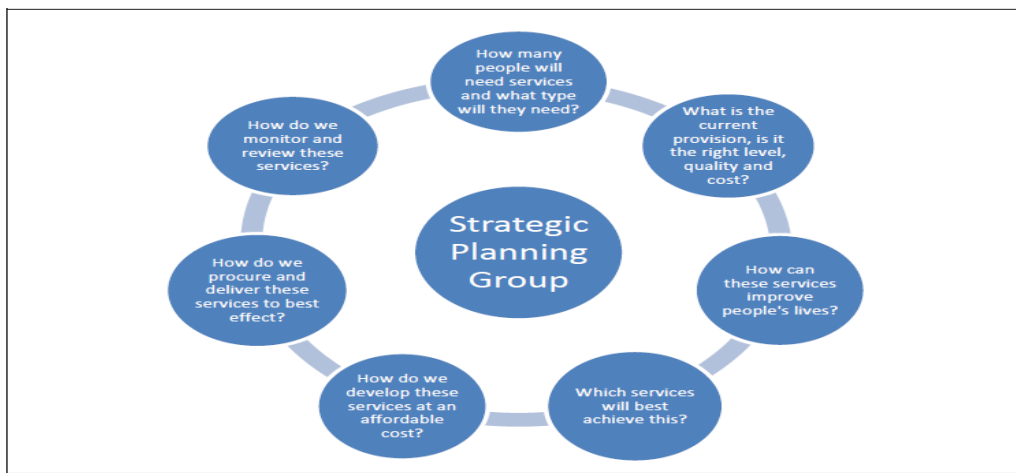
Item	Task	Time Scale
1	Establish Strategic Planning Group- Membership, ToR, Governance	Jan/Feb 15
2	Prepare proposals about matters the strategic plan should contain	End of Mar 15
3	Consult the Strategic planning group on proposals	End of April 15
4	Produce first draft of plan for SPG consideration	End of June 15
5	Consult the Strategic planning group first draft	End of July 15
4	Prepare second draft of Strategic Plan	End of August 15
	Consult the Strategic Planning Group and wider stakeholders on Strategic plan (3 months)	End of November 15
5	Prepare final strategic plan	End of December 15
6	A&B HSCP approved by IJB and SGHD go live date agreed, delegated responsibility passed to IJB	Feb 2016
7	A&B HSCP Go Live	April 2016

Work is now commencing to establish the strategic planning group (Appendix 1 outlines its membership from the guidance) and commence production of the plan.

The National Steering Group for Strategic Commissioning has suggested that a good plan should be based around the established strategic commissioning cycle:

- Identify the total resources available across health and social care for each care group and for carers and relate this information to the needs of local populations set out in the Joint Strategic Needs Assessment (JSNA)
- Agree desired outcomes and link investment to them
- Assure sound clinical and care governance is embedded
- Is future looking and uses a coherent approach to selecting and prioritising investment and disinvestment decisions
- Reflect closely the needs and plans articulated at locality level

Figure 10 commissioning cycle



2.4 Staff and Public Engagement

The series of public and staff engagement events commenced in December and are continuing with 8 staff events planned for January and February. These events/sessions arranged in a conversation café style give staff and members of our communities the opportunity to have an informed “local conversation” about current services and issues and the benefits and outcomes to be achieved as a result of integration, to inform the local transformation in health and care service delivery required.

To date 52 members of the public have participated in these cafes and once complete a report on findings and issues will be considered by the programme board and project team to inform future communications events.

Supporting the Communications and Engagement process a dedicated Integration programme website has now been set up hosted by Argyll Voluntary Action and this can be found at <http://www.healthytogetherargyllandbute.org.uk/>

3 Contribution to Objectives

This is a significant area of policy development for both the Council and NHS Highland as it is a legislative requirement which both partners will need to comply with fully.

4 Governance Implications

4.1 Corporate Governance

The new Partnership will be established by a statute agreement. In particular the governance and accountability arrangements will impact on the current arrangements and standing orders of both partners and is detailed in the Integration Scheme.

4.2 Financial

The revenue and capital budgets of the specified council and NHS services will form part of an integrated budget for the new Health and Social Care Partnership to manage.

4.3 Staff Governance

The body corporate model of integration being adopted will mean, the majority of staff contract arrangements will be unaffected however there will be substantial changes to the operational and strategic management arrangements for all staff.

Staff are integral to the success of the new Health and Social Care partnership and significant effort is being made to ensure staff are fully involved and engaged in the process

There are implications for a variety of staff roles and responsibilities, notably management and support services. Some of this is a continuum of the work already underway but others are also opportunities as identified by the Christie report regarding rationalisation, redesign and review of service as a consequence of integration of health and social care. There are also opportunities for staff co-location and professional and team development.

Organisational Change Policy and jointly agreed staff protocol will underpin the approach to be taken supported by workforce planning and development strategies.

4.4 Planning for Fairness:

EQIA scoping exercise will be undertaken if required once the service model and its operational arrangements have been identified. Once again lessons learned from North Highland partnership process will be applied.

4.5 Risk

The process of integration introduces a large number of risks for the partners. The project is reviewing and updating its formal risk register:

- Governance
- Finance and Resources
- Performance Management and Quality
- Human Resources
- Integrated IT
- Engagement and Communications
- Organisational Development
- Equity
- Programme and timescale

4.6 Clinical and Care Governance

There are a number of implications including clarification over pathways, roles and accountabilities in the new organisation which will require to be detailed and implemented through the course of the integration programme.

Notwithstanding this the integration model will be required to be safe, effective and evidence-based. There will be a need to build significant clinical engagement and consensus across the localities in the partnership catchment area.

5 Engagement and Communication

This major service change will require the Partnership to put in place a comprehensive public involvement and engagement process in establishing the new arrangements for PFPI in the partnership.

The intention of the communication and engagement approach is to focus on Person Centred Care and outcomes demonstrating how services will improve by integration. This will be the core of both public and staff engagement and consultation.

A comprehensive communication and engagement has been developed and will be a discrete project work stream with members drawn from staff, the public and management, supported by SGHD designated funding for communication and engagement.

Policy Leads Councillor Dougie Philand / Councillor Mary Jean Devon
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